

User Manual

Aptean Food and Beverage ERP

Ultimate Consignee

Product Documentation



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Release notes

Article • 2/25/2026 • 1 min read

To view what's new or changed in each release of the Aptean Ultimate Consignee extension, select the specific release version.

Date	Release version	Description
February 2026	2501.3.0.0	Stability release
July 2025	2501.2.0.0	Stability release
January 2025	2501.1.0.0	Stability release
January 2025	2501.0.0.0	Feature release
December 2024	2401.1.0.0	Stability release
December 2024	2401.0.0.0	Initial release



2501.3.0.0

Release Note • 2/25/2025 • 1 min read

Resolved issues

The following issue has been resolved in this release.

ID	Description
347085	The system fails to update the field values on the Ultimate Consignee FastTab of the Sales Invoice page when the Combine Shipment By field value is set to <i>Order</i> on the related Customer Card page.



2501.2.0.0

Release Note • 7/2/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Ultimate Consignee extension, the translation file for the Chinese (zh-CN) language has been added.



2501.1.0.0

Release Note • 1/30/2025 • 1 min read

Enhancements/Modifications

This extension has been updated to ensure interoperability with the recent changes in the Aptean Integration Layer extension. To know more, see [What's new in Integration Layer, version 2504.0.0.0](#).



2501.0.0.0

Release Note • 1/29/2025 • 1 min read

Enhancements/Modifications

This extension has been updated to ensure interoperability with the recent changes in the Aptean Combine Shipments per Period extension. To know more, see [What's new in Combine Shipments per Period, version 2501.0.0.0](#).



2401.1.0.0

Release Note • 12/19/2024 • 1 min read

Resolved issues

The following issue has been resolved in this release.

ID	Description
256415	An error occurs when updating the Aptean EDI Bridge extension, preventing it from being updated to version 2401.2.0.0. This issue occurs when the Aptean EDI extension is installed.



2401.0.0.0

Release Note • 12/9/2024 • 1 min read

With the features added in this release of the Aptean Ultimate Consignee extension, you can:

- Set up the addresses of consignees for the system to display in sales documents. For more information, see [Set up ultimate consignees](#).
- Define consignee addresses on a customer level or link ship-to addresses with consignee addresses. For more information, see [Define ultimate consignee addresses for customers](#).
- If you have the the Aptean [EDI](#) extension installed, you can link the GLN (Global Location Number) code to a customer and a ship-to address. Upon processing EDI messages with the GLN code, the system automatically inherits the consignee address details in the sales order created. For more information, see [Link GLN codes to ultimate consignee for customers](#).
- Select and view the consignee address details based on the customer and the ship-to address selected in sales documents. For more information, see [Select and view ultimate consignee details on sales documents](#).
- Manage scenarios where the system inherits consignee address details differently. For more information, see [Unique scenarios](#).

Integrations

The Aptean Ultimate Consignee extension has been integrated with the following extensions:

- Aptean [EDI](#)
- Aptean [Combine Shipments per Period](#)

For more information, see [Integrations](#).



Introduction

Article • 12/12/2024 • 1 min read

The Apteian Ultimate Consignee (UCS) extension helps you to set up the addresses of the ultimate consignee, which refers to the final recipient (for example, a retailer), ensuring accurate and efficient delivery tracking. You can define consignee addresses on a customer level or link ship-to addresses with consignee addresses. You can view the consignee address information associated with the customer and the ship-to address on the following sales documents:

- Sales Order
- Sales Invoice
- Sales Return Order
- Sales Credit Memo
- Posted Sales Order
- Posted Sales Invoice
- Posted Sales Shipment
- Posted Return Receipt
- Posted Sales Credit Memo

In standard Microsoft Business Central, you can select and view the ship-to address of a customer in sales documents. With the Apteian Ultimate Consignee extension, you can view the consignee's address in these documents.



Setup

Article • 12/12/2024 • 1 min read

The following setups are required.

- [Manage permission sets](#)
- [Set up ultimate consignees](#)
- [Define ultimate consignee addresses for customers](#)
- [Link GLN codes to ultimate consignee for customers](#)



Manage permission sets

Article • 12/12/2024 • 3 min read

Permission sets in Business Central define a user's access level to various features and data within this extension.

We provide the following system permission sets:

- Direct
- Indirect

Direct permission sets

Users with this permission set can perform specific actions directly without requiring additional approvals or workflows. These sets include permissions to read, modify, delete, and create data.

The direct permission set ID for this extension is *ULTICON132FDW*.

Indirect permission sets

Users with this permission set can perform specific actions. This is used in conjunction with other permission sets and typically involves additional conditions or approvals before an action can be completed.

The indirect permission set ID for this extension is *ULTICONBASIC132FDW*.

User-defined permission sets

In addition to the system permission sets we provide, you can create new permission sets or copy system permission sets and modify or delete access to specific entities according to your requirements. For more information, see

[Assign permissions to users and groups](#).

Assign a permission set

1. Select the Search icon , enter **Users**, and then choose the related link.

The **Users** list page opens.

2. Navigate to the username for which you want to assign the permission set and select it.

The **User Card** page opens.

3. On the **User Permission Sets** FastTab, in the **Permission Set** field, enter the valid permission set for this extension.

The associated fields are automatically updated based on the entered value. The user has the necessary



permissions to use the features of the Aptean Ultimate Consignee extension, ensuring secure and role-based access.



Set up ultimate consignees

Article • 12/12/2024 • 2 min read

You can set up the addresses of consignees for the system to display in sales documents.

The following procedure outlines how to set up a consignee’s address.

- 1. Select the Search icon , enter **Ultimate Consignees**, and then choose the related link.
The **Ultimate Consignees** list page opens.
- 2. On the action bar, select **New**.
The **Ultimate Consignee** card page opens.
- 3. On the **General** FastTab, enter the required information in the following fields:

Field	Description
Code	Enter a unique code for the consignee.
Name	Enter the name of the consignee.
Address (Line 1)	Enter the primary address of the consignee.
Address (Line 2)	Enter the secondary address of the consignee.
Country/Region Code	Select the country or region code of the consignee.
City	Select the city of the consignee.
Post Code	Select the postal code of the consignee.
GLN	Enter the GLN (Global Location Number) of the consignee. If you have the Aptean EDI extension installed, you can enter the GLN code associated with the EDI messages and then link the GLN code to a customer and ship-to address. For more information, see Link GLN codes to ultimate consignee for customers. Upon processing EDI messages with the GLN code, the system automatically inherits the consignee address details in the sales order created.

The consignee address is created.

 **Note**

You cannot delete a consignee address record if it is linked to a customer and/or ship-to address and is used in an active sales document.



Define ultimate consignee addresses for customers

Article • 12/12/2024 • 1 min read

You can define consignee addresses on a customer level or link ship-to addresses with consignee addresses. The consignee addresses available on the sales documents depend upon this setup.

The following procedure outlines how to set up consignee addresses for a customer.

1. Open the relevant **Customer Card** page.
2. On the action bar, select **Related > Customer Ultimate Consignees**.
The **Customer Ultimate Consignee** page opens.
3. In the **Ship-To Code** field, select a ship-to code you want to associate with the corresponding consignee code.
You can leave this field blank if you do not want to link the consignee code to a specific ship-to code.
4. In the **Ultimate Consignee Code** field, select an ultimate consignee code, as set up on the **Ultimate Consignee** page. For more information, see [Set up ultimate consignees](#).
The consignee address is set up for the customer. You can add multiple addresses as required.

Note

If you delete the customer record, the consignee addresses defined and linked with ship-to addresses are deleted.



Link GLN codes to ultimate consignee for customers

Article • 12/12/2024 • 1 min read

If you have the Aptean [EDI](#) extension installed, you can enter the GLN (Global Location Number) code associated with the EDI messages. For more information, see [Set up ultimate consignees](#).

You must link the GLN code to a customer and ship-to address. Upon processing EDI messages with the GLN code, the system automatically inherits the consignee address details in the sales order created.

The following procedure outlines how to link the GLN code to a customer and ship-to address.

- 1. Open the **EDI Translations** page.
- 2. Enter the required information in the following fields:

Field	Description
EDI Port	Leave the field blank.
Source Name	Select <i>Customer Ultimate Consignee</i> .
Source ID	Select the customer ID you want to link the GLN code to.
Source SubID	Select the ship-to address associated with the selected customer, that you want to link the GLN code to. You can leave this field blank if you do not want to link the consignee code to a specific ship-to code.
EDI Value	Specifies the GLN code associated with the consignee code selected in the Dynamics Value field.
Dynamics Value	Select the ultimate consignee code you want to link to the customer and ship-to address.

The consignee and GLN code are linked to the customer and ship-to address.



Select and view ultimate consignee details on sales documents

Article • 12/12/2024 • 1 min read

You can select and view the consignee address details based on the customer and the ship-to address selected in the following sales documents:

- Sales Order
- Sales Invoice
- Sales Return Order
- Sales Credit Memo

The following procedure outlines how to select the consignee address on a sales document.

1. Open the relevant sales document.
2. On the **Shipping and Billing** FastTab, in the **Ship-to** field, select a shipping address. You can also leave this field blank.
3. On the **Ultimate Consignee** FastTab, in the **Ultimate Consignee Code** field, select a consignee code associated with the customer. The available options depend on the **Ship-to** field value. For more information, see [Define ultimate consignee addresses for customers](#).

The system inherits the values in the following fields based on the setup of the selected consignee code. For more information see, [Set up ultimate consignees](#).

Field	Description
Name	Specifies the name of the consignee.
Address	Specifies the primary address of the consignee.
Address 2	Specifies the secondary address of the consignee.
Country/Region Code	Specifies the country or region code of the consignee.
City	Specifies the city of the consignee.
Post Code	Specifies the postal code of the consignee.
County	Specifies the county of the consignee.
GLN	Specifies the GLN (Global Location Number) code of the consignee.

The consignee address is updated.



 Note

- When you post the sales document, the system inherits the consignee address details in one or more of the following documents accordingly.
- Posted Sales Order
- Posted Sales Invoice
- Posted Sales Shipment
- Posted Return Receipt
- Posted Sales Credit Memo
- If you post partial quantity in a sales order or invoice and post the remaining quantity with another ship-to and/or consignee address, the system inherits the relevant consignee address details in the posted sales shipment and/or invoice.



Unique scenarios

Article • 12/12/2024 • 1 min read

The system inherits consignee address details differently under the following scenarios.

- [Copy sales document details](#)
- [Reverse posted sales document lines](#)
- [Copy shipment lines in sales invoices](#)
- [Combine multiple shipments into a sales invoice](#)



Copy sales document details

Article • 12/12/2024 • 1 min read

When you select the **Copy Document** action on sales documents, you can copy information from an existing sales document. If you turn on the **Include Header** toggle on the **Copy Sales Document** page, the system inherits the consignee address details from the selected sales document.



Reverse posted sales document lines

Article • 12/12/2024 • 1 min read

When you select the **Get Posted Document Lines to Reverse** action on the **Sales Credit Memo** or **Sales Return Order** page, you can copy the posted sales document lines to reverse the original order. If you select multiple shipment lines on the **Posted Sales Document Lines** page, the system inherits the consignee address details from the last selected sales document line.



Copy shipment lines in sales invoices

Article • 12/12/2024 • 1 min read

When you select the **Get Shipment Lines** action on the **Lines** FastTab of the **Sales Invoice** page, the system inherits information from the selected shipment lines associated with the customer. If the selected shipment lines are associated with different consignee addresses, the system inherits the consignee address details from the last selected shipment line.

If the **Ultimate Consignee Code** field value exists and then you select the **Get Shipment Lines** action, the system compares the consignee code of the last selected shipment line with the one in the sales invoice. If they do not match, the system updates the **Ultimate Consignee Code** field to blank.



Combine multiple shipments into a sales invoice

Article • 12/12/2024 • 1 min read

If you have the Aptean [Combine Shipments per Period](#) extension installed, you can use the **Combine Shipment By** page to combine multiple posted sales shipments into one sales invoice. The system compares the consignee code of the last shipment line with the ship-to address specified on the associated **Customer Card** page. If the consignee code is linked to the ship-to address, the system inherits the consignee address details. If the consignee code does not exist for the ship-to address, the system does not inherit the consignee address details.



Integrations

Article • 12/12/2024 • 1 min read

Changes are made to the Aptean Ultimate Consignee extension to support the integration with the following extensions:

- [Aptean EDI](#)
- [Aptean Combine Shipments per Period](#)



Aptean EDI

Article • 12/12/2024 • 1 min read

When the Aptean Ultimate Consignee extension is used in conjunction with the Aptean [EDI](#) extension, you can enter the GLN (Global Location Number) code associated with an EDI message to the consignee address. For more information, see [Set up ultimate consignees](#).

You must link the GLN code to a customer and ship-to address. For more information, see [Link GLN codes to ultimate consignee for customers](#). Upon processing EDI messages with the GLN code, the system automatically inherits the consignee address details in the sales order created.



Aptean Combine Shipments per Period

Article • 12/12/2024 • 1 min read

When the Aptean Ultimate Consignee extension is used in conjunction with the Aptean [Combine Shipments per Period](#) extension, when a sales invoice is created from the **Combine Shipment By** page, the system compares the consignee code of the last shipment line with the ship-to address specified on the associated **Customer Card** page. For more information, see [Combine multiple shipments into a sales invoice](#).

