

# User Manual

# Aptean Food and Beverage ERP

**Aptean Proof of Delivery (POD) Integration**

Product Documentation



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# Release notes

Article • 10/22/2025 • 1 min read

To view what's new or changed in each release of the Aptean POD Integration Connector, select the specific release version.

Date	Release version	Description
October 2025	<a href="#">2504.0.0.0</a>	Feature release
August 2025	<a href="#">2503.0.0.0</a>	Feature release
July 2025	<a href="#">2502.0.0.0</a>	Feature release
July 2025	<a href="#">2501.0.0.0</a>	Initial release



# 2504.0.0.0

Release Note • 10/22/2025 • 1 min read

## Enhancements/Modifications

With this release of the Aptean POD Integration Connector, the *targetSchema* parameter has been added to subscription adjustments to specify the schema version (*schema-only-pod-delivery-result-v1*) that the target system uses for delivery result events.



# 2503.0.0.0

Release Note • 8/27/2025 • 2 min read

## Features

With the features added in this release of the Aptean POD integration connector, you can:

- Define decimal number rounding using the **POD Quantity Precision** field value on the **Item Units of Measure** page through the transport loaded event. The available options are numbers from 0 to 5 and the default value is set to 0.
- Define the stop date and stop time information in the data sent to the transport request based on the transport stop, either delivery or pickup. These fields specify the exact date and time for pickups or deliveries, helping you plan and manage transport schedules more accurately.
- Set up the pickup time in the transport request. The associated value appears in related documents, such as the **Transport Order**, **Transport Management**, or **Transport Planning** page. This field is hidden by default and must be made visible through personalization.
- Execute the **Mark as Fully Loaded** action on the **Transport Management** page to mark a transport order as fully loaded, indicating that all goods for the order are loaded and ready for transport.

## UI/UX changes

The following UI/UX changes have been made in this release.

- The **Mark as Fully Loaded** action has been added to the **Transport Management** page.
- The **POD Quantity Precision** field has been added to the **Item Units of Measure** page.
- The **Pickup Time** field has been added to the **Transport Request**, **Transport Order**, **Transport Planning**, and **Transport Management** pages.



# 2502.0.0.0

Release Note • 7/30/2025 • 3 min read

## Features

With the features added in this release of the Aptean POD Integration Connector,

- The system automatically creates and posts a put-away using reclassification journal when items are rejected and returned as part of a POD inbound event, moving the items from the shipping bin back to the original bin by using the **Move Items on Undo** toggle on the **Proof of Delivery Setup** page. To know more, see [Set up proof of delivery](#).
- The system automatically deletes a sales order line when it is fully rejected during the Proof of Delivery (POD) process, based on the **Default Exception Code** field value defined on the **Proof of Delivery Setup** page. If the rejection action for the code is *Redo the Shipment and Cut the Order*, the system removes the line. However, if the sales order has only one line, the line is removed but the order remains in *Open* status. To know more, see [Set up proof of delivery](#).
- The system allows to over-deliver the items when they are not lot-tracked when the Aptean [Over Under Delivery](#) extension is installed, based on the configuration in the fields on the **Over Delivery** FastTab of the **Proof of Delivery Setup** page. To know more, see [Set up proof of delivery](#).
- You can execute the **Configure with AIP** action on the **Proof of Delivery Setup** page to connect with the [Aptean Integration Platform](#) connector. When the Aptean [Routing and Scheduling](#) extension is installed, the system sends a request to AIP to subscribe to events for the Proof of Delivery (POD) and Routing and Scheduling (RAS) products for the current tenant, and maps the products, definition types, and event subscriptions in one step.

## Integrations

The Aptean POD integration connector has been integrated with the Aptean [Over Under Delivery](#) extension. To know more, see [Integrations](#).

## UI/UX changes

The following UI/UX changes have been made in this release.

- The **Configure with AIP** action has been added to the **Proof of Delivery Setup** page.
- The **Over Delivery** FastTab has been added to the **Proof of Delivery Setup** page.
- The **Journal Template Name** and **Journal Batch Name** fields have been added to the **Rejections** FastTab on the **Proof of Delivery Setup** page.



- The **Email Recipient for Errors** field has been removed from the **Rejections** FastTab and added to the **General** FastTab on the **Proof of Delivery Setup** page.
- The **Move Items on Undo** toggle has been added to the **Rejections** FastTab on the **Proof of Delivery Setup** page.



# 2501.0.0.0

Release Note • 7/2/2025 • 3 min read

## Features

With the features added in this release of the Aptean POD Integration Connector,

- You can configure and manage the proof of delivery process directly from the **Proof of Delivery Setup** page. To know more, see [Set up proof of delivery](#).
- You can automate and streamline the proof of delivery process using job queues managed through the [Aptean Integration Platform \(AIP\)](#) connector. To know more, see [Set up proof of delivery](#).
- The system creates and processes outbound AIP events when a transport order is fully loaded, ensuring timely and accurate communication of shipment status and details to external systems. To know more, see [Creation of AIP outbound event for fully loaded transport order](#).
- You can view, filter, and process inbound AIP events for delivered orders, ensuring accurate tracking, automated sales order updates, and comprehensive documentation of customer-approved proof of delivery. To know more, see [View and manage the inbound AIP events for POD](#).
- You can efficiently view and manage attachments related to proof of delivery events, e-signatures and images captured during the delivery process. To know more, see [View and manage proof of delivery attachments](#).
- You can define the exception codes for handling variations in the delivery process. To know more, see [Create and manage delivery exception codes](#).
- You can view and manage the proof of delivery status, drop details, and proof of delivery attributes of the transport documents, giving you visibility into delivery outcomes, exceptions, and supporting actions such as reporting, returns, and customer notifications. To know more, see [View and manage the POD information in the transport documents](#).
- The system generates a printable proof of delivery report with accepted items and customer confirmation, supporting both manual and automated printing options. It can also send the report by email to the customer if an address is specified. To know more, see [Proof of delivery report](#).
- The system supports and processes the weight quantity if proof of delivery is associated with a catch weight item. This functionality is available only when the Aptean [Catch Weight](#) extension is installed.
- The system supports and processes packaged items and returns. This functionality is available only when the Aptean [Packaging](#) extension is installed.



## Integrations

The Aptean POD Integration Connector has been integrated with the following extensions and connector:

- [Aptean Integration Platform](#)
- Aptean [Transport](#)
- Aptean [Catch weight](#)
- Aptean [Packaging](#)
- Aptean [Inventory Overview](#)
- Aptean [Routing and Scheduling](#)

To know more, see [Integrations](#).



# Introduction

Article • 7/2/2025 • 1 min read

The Aptean POD Integration Connector (PDV) helps connect Business Central with the Aptean [Proof of Delivery](#) (POD) extension that drivers use for delivery confirmations. POD drivers follow the manifest to perform delivery tasks such as:

- Arriving at customer locations
- Confirming delivered quantities
- Capturing signatures and images (as attachments)

The key benefits of this extension are:

- Automation: Reduces manual entry by synchronizing delivery data directly between Business Central and the driver's POD device.
- Accuracy: Enables real-time tracking of deliveries and ensures accurate confirmation of goods delivered.
- Integration: Serves as a dependent layer for other transport or logistics modules, making it essential in the transportation workflow.
- Compliance and proof: Captures delivery confirmation in a structured and traceable way, supporting business processes and improving customer service.

## Important

To use the Aptean POD Integration Connector, the [Aptean Integration Platform](#) (AIP) connector must be installed.



# Setup

Article • 7/2/2025 • 1 min read

The following setups are required.

- [Manage permission sets](#)
- [Set up proof of delivery](#)
- [Set up job queues](#)



# Manage permission sets

Article • 7/2/2025 • 3 min read

Permission sets in Business Central define a user's access level to various features and data within this extension.

We provide the following system permission sets:

- Direct
- Indirect

## Direct permission sets

Users with this permission set can perform specific actions directly without requiring additional approvals or workflows. These sets include permissions to read, modify, delete, and create data.

The direct permission set ID for this extension is *PODCONN183FDW*.

## Indirect permission sets


Users with this permission set can perform specific actions. This is used in conjunction with other permission sets to allow you to perform certain actions. These permissions typically involve additional conditions or approvals before the action can be completed.

The indirect permission set ID for this extension is *PODCONNBASIC183FDW*.

## User-defined permission sets

In addition to the system permission sets we provide, you can create new permission sets or copy system permission sets and modify or delete access to specific entities according to your requirements. For more information, see [Assign permissions to users and groups](#).

## Assign a permission set

1. Select the Search icon , enter **Users**, and then choose the related link.  
The **Users** list page opens.
2. Navigate to the username for which you want to assign the permission set and select it.  
The **User Card** page opens.
3. On the **User Permission Sets** FastTab, in the **Permission Set** field, enter the valid permission set for this extension.



## Aptean Proof of Delivery (POD) Integration

The associated fields are automatically updated based on the entered value. The user has the necessary permissions to use the features of the Aptean POD Integration Connector, ensuring secure and role-based access.



# Set up proof of delivery

Article • 7/30/2025 • 3 min read

You can configure and manage settings for handling delivery events on the **Proof of Delivery Setup** page. Additionally, you can customize the proof of delivery process to meet specific operational needs, ensuring seamless integration and functionality.

To set up the proof of delivery, follow these steps:

1. Select the Search icon , enter **Proof of Delivery Setup**, and then choose the related link.

The **Proof of Delivery Setup** page opens.

2. On the **General** FastTab, enter the required information in the following fields:

Field	Description
Enabled	Turn on the toggle to process inbound events for proof of delivery (POD) and include POD details in outbound events.
Create Manifests in POD	Turn on the toggle to allow creating or modifying transport orders in Business Central. Turn it off if an external software manages the manifest and prevents changes to transport orders.
Client Number	Enter the number associated with the client to track the delivery.
Post Invoice Upon Driver Completion	Turn on the toggle to automatically post the invoice related to an event when the driver completes the delivery.
Print POD upon Driver Completion	Turn on the toggle to automatically print a proof of delivery when the driver completes the delivery.
Acid	Enter the unique Acknowledgement Confirmation ID (ACID) used to track the proof of delivery for this transport order.
Scan Code Source	<p>Select which item field the system uses to match scanned codes during proof of delivery. The available options are:</p> <ul style="list-style-type: none"> <li>• Item Reference (Barcode)</li> <li>• Item Identifier</li> <li>• Item GTN</li> <li>• Item Number</li> </ul> <p>This field value is set to <i>Item Reference (Barcode)</i> by default.</p>



Email Recipient for Errors	Enter the email address that should receive notifications when an error occurs during the processing of POD results.
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3. On the **Rejections** FastTab, enter the required information in the following fields:

Field	Description
Default Exception Code	Select the code that the system must automatically assign when a specific delivery was not completed as expected due to missing or damaged products. This code is used for rejected units received from the proof of delivery in an inbound event.
Move Items on Undo	Turn on the toggle to automatically move items from the shipping bin back to their original bin when they are rejected and returned as part of a POD inbound event. This process is executed through an automatic put-away using a reclassification journal.
Journal Template Name	Select the journal template that the system uses to create a reclassification journal when items are rejected and returned as part of a POD inbound event.
Journal Batch Name	Select the journal batch within the selected journal template that the system uses to post the reclassification journal for rejected items that are confirmed to be re-shipped.

4. On the **Over Delivery** FastTab, enter the required information in the following fields:

Field	Description
Over Delivery Reason Code	Select the reason code to use when over-deliver items during Proof of Delivery. This applies only to items that are not lot-tracked and the <b>Overdelivery Allowed</b> toggle on the <b>Shipping</b> FastTab of the associated <b>Customer Card</b> page is turned on. This value is inherited in the <b>Over &amp; Underdelivery Reason Code</b> field of the related sales order line. If you leave this field blank, the system does not record a reason code.
Over Delivery Default Exception Code	Select the default exception reason code used for over-delivery during Proof of Delivery. This applies only to items that are not lot-tracked. This value is inherited in the <b>Delivery Exception Code</b> field on the <b>Proof of Delivery Drop Detail Card</b> page indicating over delivery is applicable for the associated record. If you leave this field blank, the system does not assign a default exception code and over-delivery cannot be processed automatically.



**Note**

This FastTab is visible only when the Aptean [Over Under Delivery](#) extension is installed.

5. On the **Blob Storage** FastTab, enter the required information in the following fields:

Field	Description
Use Blob Storage	Turn on the toggle to use Azure Blob Storage for storing and managing documents related to deliveries.
Access Key	Enter the secret key for Azure authentication.
Blob Storage Account Name	Enter the name of the Azure Blob Storage account used to access the storage for proof of delivery files.
Blob Storage Container Name	Enter the name of the container within the Azure Blob Storage account where files, such as photos and signatures, are uploaded and stored from the POD result event.

6. On the action bar, select **Actions > Configure with AIP** to load data into AIP and create consumer events for Proof of Delivery (POD) and Routing and Scheduling (RAS).

The **Proof of Delivery Setup** page is configured.

## Automated put-away for rejected items

When items are rejected and returned as a part of Proof of Delivery (POD) inbound event, the inventory should be restored to its original bins without errors. This feature automates the creation of put-away during the undo shipment process in sales orders as manual put-away is time consuming. This moves the items from the shipping bin to the original bin by using the reclassification journal with the configurations on the **Rejections** FastTab. The system moves only the items that are confirmed to be re-shipped and do not handle the other rejected items.

## Deletion of sales order based on rejected items

The system automatically deletes a sales order line when it is fully rejected during the Proof of Delivery (POD) process, based on the **Default Exception Code** field value defined on the **Proof of Delivery Setup** page. If the rejection action for the code is *Redo the Shipment and Cut the Order*, the system removes the line. However, if the sales order has only one line, the line is removed but the order remains in the *Open* status.



# Set up job queues

Article • 7/2/2025 • 1 min read

In the proof of delivery process, job queues are created and managed through the Aptean AIP Connector. They automate key tasks such as processing inbound events, outbound events, and sending confirmation or error emails. Additionally, proof of delivery reports are sent automatically to the email address configured on the **Customer Card** page and if there are errors during proof of delivery process, an email is sent to the email address specified in the **Email Recipient for Errors** field on the **Proof of Delivery Setup** page. To know more, see [Set up AIP connection](#).




# View and manage proof of delivery attachments

Article • 7/2/2025 • 2 min read

You can use the **Proof of Delivery Attachments** page to view detailed information about attachments and transport orders, helping you track and manage delivery documentation efficiently. The attachment can be an e-signature, or an image captured during the delivery process.

To view the list of POD attachments, follow these steps:

1. Select the Search icon , enter **Proof of Delivery Attachments**, and then choose the related link.  
The **Proof of Delivery Attachments** list page opens.
2. Select the desired record.  
The **Proof of Delivery Attachment** card page opens.
3. On the **General** FastTab, you can view the information related to the transport order in the following fields:

Field	Description
Transport Order	Displays the code that identifies the transport order linked to this proof of delivery. This code is automatically assigned during the inbound POD result event to associate attachments with the correct shipment and logistics details.
Transport Request Key	Displays a system-generated key that uniquely identifies a transport request. The format is: TR-[Document Type Code]-[Document No.]-[Shipment Date]-[Location Code]-[Trip No.] For example: TR-SO-1001-20250420-NYC-001.
Line Level Information	Displays a text value combining the item number, lot number, and serial number without spaces. This helps identify each item line



	in the delivery. The format is: ItemNo\  LotNo\  SerialNo. For example: ITEM123\  LOT456\  SN789.
Sequence No. of the Attachment	Displays the position of the attachment within a specific document or event line. The number helps maintain the correct order when multiple attachments are associated with the same document. This value is retrieved from the inbound event.

4. On the **Attachments Information** FastTab, you can view attachment related information in the following fields:

Field	Description
Attachment Name	Displays the reference number assigned to the attachment for identifying it in relation to the proof of delivery.
Attachment Type	Specifies the type of the proof of delivery attachment. The available options are: <i>Signature</i> and <i>Image</i> .



# Create and manage delivery exception codes

Article • 7/2/2025 • 2 min read

You can use the **Delivery Exceptions** page to define and manage exception codes for deliveries that deviate from the expected process. These codes help you identify issues like damaged goods, incorrect quantities, or missing items, and determine the necessary follow-up actions.

To define delivery exception codes in Business Central, follow these steps:

1. Select the Search icon , enter **Delivery Exceptions**, and then choose the related link.

The **Delivery Exceptions** page opens.

2. On the action bar, select **New**.

3. Enter the required information in the following fields:

Field	Description
Code	Enter the unique identifier for the delivery exception. Ensure that the codes are consistent and match between Business Central and Proof of Delivery (POD) system.
Description	Enter the description for the exception.
Rejection Action	Select what action should be taken when this exception occurs. The available options are : <ul style="list-style-type: none"><li>• <i>Create Return Sales Order</i></li><li>• <i>Redo the Shipment and Cut the Order</i>. This option is available only when the Aptean <a href="#">Inventory Overview</a> extension is installed and the <b>Default Cut Reason Code</b> field value is available.</li><li>• <i>Redo the Shipment and Leave the Sales Order Open</i>.</li></ul>

## Note

In Business Central, you can create a list of predefined exception codes that must match those used in the POD system.

When a delivery exception is received in the inbound event payload, the system attempts to match the exception code with a defined code in Business Central. If no match is found, the default settings from the **Proof of Delivery Setup** page are applied.



# Creation of AIP outbound event for fully loaded transport order

Article • 7/2/2025 • 2 min read

When a transport order is created and transport request lines are linked to it, the order is marked as fully loaded. After that, the system creates and processes the outbound event.

To create the Aptean Intergration Platform (AIP) event from the transport order, follow these steps.

1. Navigate to the desired **Transport Order** card page.
2. On the action bar, select **Actions > Mark as Fully loaded**.  
The system turns on the **Fully Loaded** toggle on the **General** FastTab if all the associated transport requests have been shipped. Otherwise, the system displays an error.  
This creates a new event on the **AIP Events** page with the **Event Type** field value set as *TransportOrder-Loaded*. This event is mapped to the external system when you execute the **Publishing Events Setup** action on the **AIP Connection Setup** page.
3. On the **AIP Events** page, on the action bar, select **Process**.  
The **AIP Process Events** dialog appears.
4. In the **Operation** field, select *Build & Send*.  
The transport order details such as header information, line information, source document type, quantity, lot number, and shipment number are transferred to the external system.

When you want to modify the transport order details, you can execute the **Mark as not Fully loaded** action. If an outbound event was already created and successfully sent earlier, a new outbound event will be created when you mark the transport order as fully loaded again. This follows the general logic applied to all AIP events.



# View and manage the inbound AIP events for POD

Article • 7/2/2025 • 2 min read

You can view a list of records of the delivered orders on the **AIP Events** page with the **Direction Type** field value set as *Inbound*.

To view the list of inbound events approved by customers on the receipt of delivered goods, follow these steps:

1. Open the **AIP Connection Setup** page.

2. On the action bar, select **Process Events**.

The **AIP Process Events** dialog appears.

3. In the **Type** field, select *Inbound*.

You can also select the required values in the **Product Name** field. The **Product Id** field value is updated based on the **Product Name** field value selected. However, it is optional to select the product name.

4. In the **Operation** field, select *Transfer*, and then select **OK**.

After the data is transferred, an event is created on the **AIP Events** list page. This event must then be processed to save the received delivery information. You can process the event manually, or it can be handled automatically using a job queue. For more information, see the [Aptean Integration Platform](#) (AIP) connector.

The system receives information of all the approved proof of delivery in the form of signature or images.

## Processing of inbound event

When the system receives a POD inbound event, it processes the related sales order in Business Central. If any item is marked as rejected, the system processes it based on the rejection code. If the item quantities are fully shipped, then the order is released based on the configuration on the **Proof of Delivery Setup** page. This is automatically run by a job queue set up in AIP.

After processing, a confirmation email is sent to the customer. If there is an error during this process, it is notified to the customer through the email address specified in the proof of delivery setup.

However, if a sales line is partially shipped on different dates, the system does not update or process it correctly.



# View and manage the POD information in transport documents

Article • 8/27/2025 • 7 min read

You can view the proof of delivery (POD) status in the lines of the **Transport Order** and **Transport Management** pages.

The **POD Status** field value is inherited from the inbound payload received for the selected transport document and it is non-editable. The available options are:

- Blank: No delivery recorded yet.
- Fully Delivered: No quantities are rejected
- Fully Rejected: All quantities are rejected
- Delivered with exceptions: The quantities are partially rejected


The proof of delivery attributes 1 to 9 field values are inherited from the POD delivery results inbound event and are updated on the **POD Attributes** FastTab of the **Proof of Delivery Drop Detail Card** page and displayed on the **Transport Order** page.

You can define the stop date and stop time information in the data sent to the transport request based on the transport stop, either delivery or pickup. These fields specify the exact date and time for pickups or deliveries, helping you plan and manage transport schedules more accurately.

You can set up the pickup time in the transport request, and it appears in related documents, such as the **Transport Order**, **Transport Management**, or **Transport Planning** page. This field is not visible by default and must be made visible through personalization.

You can execute the **Mark as Fully Loaded** action on the **Transport Management** page to mark a transport order as fully loaded, indicating that all goods for the order are loaded and ready for transport.

When you execute the **Show POD Drop Details** action on the **Transport Order** page for a selected line, the **Proof of Delivery Drop Detail Card** page opens.

Alternatively, select the Search icon , enter **Proof of Delivery Drop Detail List**, and then choose the related link. You can select the desired record to check the result details for the selected transport order.

On the **General** FastTab, you can view the following information:

Field	Description
Transport Order No.	Specifies the transport order linked to this delivery.
Source Document No.	Specifies the number of the original document related to this delivery drop.



Source Document Type	Specifies the type of the original document related to this delivery drop.
Location Code	Specifies the location code where the delivery drop is handled.
Shipment Date	Specifies the date when the delivery drop was shipped.
Trip No.	Specifies the trip number associated with this delivery drop.
Pending Drops To Process	Specifies whether the selected drop details card contains any lines that are not processed.
Has Errors	Specifies whether any line in this delivery drop contain errors.

On the **Drop Details Result** FastTab, you can view the following information:

Field	Description
Entry No.	Specifies the sequence number of the entry in the list. The system assigns this number to maintain the order of entries.
Transport Order No.	Specifies the transport order linked to this delivery.
Transport Request Key	Specifies the internal reference key used to associate the transport request with the delivery line.
Type	Specifies the status of the delivery line based on the proof of delivery. The available options are: <ul style="list-style-type: none"> <li>• <i>Confirmed</i>: Indicates that the item was delivered successfully.</li> <li>• <i>Rejected</i>: Indicates that the item was not accepted or delivered due to a delivery exception.</li> </ul>
Delivery Exception Code	Specifies the code for the delivery exception, such as damage, missing items, or other rejections.
Line Level Information	Specifies the key that uniquely identifies line-level details. The system generates this key by combining the item number, lot number, and serial number.
Quantity	Specifies the quantity delivered or rejected for the line. You can define decimal number rounding for quantities using the <b>POD Quantity Precision</b> field value on the <b>Item Units of Measure</b> page, set through the transport loaded event. The available options are 0 to 5 decimal places, with the default set to 0.
Weight Quantity	Specifies the weight quantity delivered or rejected for the line. This is applicable only if the item is a catch weight item.



Sequence No.	Specifies the sequence in which the quantity entries were recorded.
Item No.	Specifies the item number associated with the delivery line.
Lot No.	Specifies the lot number if the delivered item is tracked by lot.
Serial No.	Specifies the serial number if the delivered item is tracked by serial number.
Shipment No.	Specifies the shipment number that corresponds to the delivery entry.
Shipment Line No.	Specifies the line number on the shipment that corresponds to the delivery entry.
Source Document No.	Specifies the source document number.
Source Document Type	Specifies the source document type. It can be sales, purchase, or transfer order.
Processed	Specifies whether line (unit) has been processed within Business Central for the sales order.
Invoiced	Specifies whether the line (unit) has been invoiced.
Error	Specifies whether an error occurred during processing. Turn on the toggle to send an email notification to the user set up on the <b>Proof of Delivery Setup</b> page. The related sales order or line must be reviewed and processed manually based on the confirmed and rejected units. The job queue skips lines that are already processed or marked as error in the next run.

The **Open Log Entries** action is available for the drop details result line, if the selected line has the **Error** checkbox selected. When you execute this action, the **Proof of Delivery Drop Details Log** page opens and you can view the drop details, and the error message details for the selected line. Alternatively, you can view the list of all the drop details log by navigating to the **Proof of Delivery Drop Details Log** page from the Search icon.

On the **POD Attributes** FastTab, you can view the attribute values 1 to 9, which are updated from the *POD Delivery Results* inbound event using the JSON payload received during the proof of delivery process.

You can execute the following actions on the **Proof of Delivery Drop Detail Card** page.

Action	Description
Undo Shipment + Return Order	Reverse the shipment and create a return sales order for the delivery drop.
Undo Shipment + Return Order + Post Invoice	Reverse the shipment, create a return sales order, and post the invoice for the delivery drop.
Aptean Proof of Delivery Report	Generate and print the proof of delivery report for the selected drop, including delivery details and recipient confirmation.



## Aptean Proof of Delivery (POD) Integration

Open Source Sale Order	Open the original sales order related to this delivery drop.
Attachments	View and manage files (images and signatures) related to the selected proof of delivery drop.
Send Success Email	Send a confirmation email indicating the successful delivery of the drop.



# Proof of delivery report

Article • 7/2/2025 • 2 min read

The **Aptean Proof of Delivery Report** page generates a printable document that lists the items accepted by the customer at the time of delivery. The report also includes the customer's signatures or images.

The report can be printed automatically if the **Print POD upon Driver Completion** toggle on the **Proof of Delivery Setup** page is turned on. If automatic printing is not configured, you can manually run the report (via the **Aptean Proof of Delivery Report** action) from the **Proof of Delivery Drop Detail Card** page or by selecting the **Aptean Proof of Delivery Report** page from the Search icon. The report is accessible only for lines with the *Outbound* request type on the lines of the **Transport Order** page.

Reports are automatically sent to the email address of the customer if it is specified on the associated **Customer Card** page after POD results are processed in Business Central.

To print or preview the report, follow the below steps:

1. Navigate to the **Aptean Proof of Delivery Report** page.
2. On the **Filter: Aptean Proof of Delivery Report** FastTab, in the **Transport Order No.** field, select the required record.  
If it is opened from the **Transport Order** page, this field is automatically populated.  
Select other values in filters as required.
3. On the **Advanced** FastTab, fill in the required fields on format and language required of the report.
4. Select **Print** or **Preview & Close**.  
The report is generated.



# Integrations

Article • 7/30/2025 • 1 min read

The Aptean POD Integration Connector has been integrated with the following extensions:

- [Aptean Integration Platform connector](#)
- [Aptean Transport](#)
- [Aptean Catch Weight](#)
- [Aptean Packaging](#)
- [Aptean Inventory Overview](#)
- [Aptean Routing and Scheduling](#)
- [Aptean Over Under Delivery](#)



# Aptean Integration Platform connector

Article • 8/27/2025 • 1 min read

The Aptean Integration Platform connector must be installed to use the Aptean POD Integration Connector, as the job queue configurations are set up on the **AIP Setup** page and event processing relies on the AIP framework. Additionally, when you execute the **Mark as Fully Loaded** action on the **Transport Order** page, the outbound event includes planned time fields in GMT Standard Time. To know more, see [Aptean Integration Platform Connector](#).

You can execute the **Configure with AIP** action on the **Proof of Delivery Setup** page to connect with the [Aptean Integration Platform](#). When the Aptean [Routing and Scheduling](#) extension is installed, the system sends a request to AIP to subscribe to events for the Proof of Delivery (POD) and Routing and Scheduling (RAS) products for the current tenant, and maps the products, definition types, and event subscriptions in one step.

You can define the stop date and stop time information in the data sent to the transport request based on the transport stop, either delivery or pickup. These fields specify the exact date and time for pickups or deliveries, helping you plan and manage transport schedules more accurately.



# Aptean Transport

Article • 8/27/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Transport](#) extension, you can view the status, drop details, and attributes of the proof of delivery associated with the order.

You can set up the pickup time in the transport request. The associated value appears in related documents, such as the **Transport Order**, **Transport Management**, or **Transport Planning** page. This field is not visible by default and must be made visible through personalization.

You can execute the **Mark as Fully Loaded** action on the **Transport Management** page to mark a transport order as fully loaded, indicating that all goods for the order are loaded and ready for transport.



# Aptean Catch Weight

Article • 7/2/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Catch Weight](#) extension, you can process catch weight items using their weight quantity during the proof of delivery process.



# Aptean Packaging

Article • 7/2/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Packaging](#) extension, you can process items along with their packaging and handle package returns during the proof of delivery process.



# Aptean Inventory Overview

Article • 7/2/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Inventory Overview](#) extension, you gain real-time visibility into inventory availability during the proof of delivery process. This ensures that the delivered quantities match the available stock and allows accurate inventory updates based on delivery confirmations.



# Aptean Routing and Scheduling

Article • 7/2/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Routing and Scheduling](#) extension, you can track and validate deliveries against predefined routes and schedules. This ensures that deliveries follow the planned routes, and any delays or deviations can be identified and addressed efficiently within Business Central.



# Aptean Over Under Delivery

Article • 7/30/2025 • 1 min read

When the Aptean POD Integration Connector is used in conjunction with the Aptean [Over Under Delivery](#) extension, the system allows to over-deliver the items when they are not lot-tracked based on the configuration in the fields on the **Over Delivery** FastTab of the **Proof of Delivery Setup** page.

