

User Manual

Aptean Food and Beverage ERP

Dynamic Comments

Product Documentation



Contents

- [Release notes](#)
- [2601.0.0.0](#)
 - [2501.1.0.0](#)
 - [2501.0.0.0](#)
- [Introduction](#)
- [Setup](#)
- [Manage permission sets](#)
 - [Set up dynamic comment codes](#)
 - [Set up dynamic comments](#)
- [Manage dynamic comments](#)
- [View comment information on the FactBox](#)
- [Access the dynamic comments FastTab](#)
- [Integrations](#)
- [Aptean Contract Management](#)



Release notes

Article • 1/28/2026 • 1 min read

To view what's new or changed in each release of the Aptean Dynamic Comments extension, select the specific release version.

Date	Release version	Description
January 2026	2601.0.0.0	Feature release
October 2025	2501.1.0.0	Stability release
August 2025	2501.0.0.0	Initial release



2601.0.0.0

Release Note • 1/28/2026 • 1 min read

Features

With the features added in this release of the Aptean Dynamic Comments extension, you can:

- View the number of comments associated with the document in the **Comment Counts** field on the **Dynamic Comments** FactBox, along with the corresponding comment code. Select the **Comment Counts** field value to view the comment description and edit the text, including rich text.
- Add and delete a comment directly on the **Dynamic Comment** page using the **New Comment** and **Delete Comment** actions.

UI/UX changes

The following UI/UX changes have been made in this release.

- The **New Comment** and **Delete Comment** actions have been added to the **Dynamic Comment** page.
- The **Comment Code** and **Comment Count** fields have been added to the **Dynamic Comments** FactBox of sales documents, **Simulated Production Order**, and **Transfer Order** pages.



2501.1.0.0

Release Note • 10/22/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Dynamic Comments extension, the translation files for the following languages have been updated with standard texts for better readability.

- Danish (da-DK)
- Swedish (sv-SE)



2501.0.0.0

Release Note • 8/27/2025 • 1 min read

Features

With the features added in this release of the Aptean Dynamic Comments extension, you can:

- Define and manage reusable dynamic comment codes using the **Dynamic Comment Codes** page. For more information, see [Set up dynamic comment codes](#).
- Configure comment behavior, including critical flags, rich text support, and maximum line length. For more information, see [Set up dynamic comment codes](#).
- Track closed comments and flag them as critical to visually highlight them in red color and trigger alerts on source documents. For more information, see [View comment information on the FactBox](#).
- Associate comments with specific tables using the **Dynamic Comment Setup Card** page. For more information, see [Set up dynamic comments](#).
- View and manage comments within the **Comments & Instructions** FactBox on supported documents. For more information, see [View comment information on the FactBox](#).
- Track comments that are automatically populated across related transactional documents, such as shipments, invoices, and production orders. For more information, see [Access Dynamic Comments FastTab](#)

Integrations

The Aptean Dynamic Comments extension has been integrated with the Aptean [Contract Management](#) extension. For more information, see [Integrations](#).



Introduction

Article • 8/27/2025 • 1 min read

The Apteian Dynamic Comments (DYC) extension helps you maintain structured and consistent communication across business documents in Business Central. You can define reusable comment codes, apply them to transactions across various modules, and control visibility with features such as rich text and critical flags. The system ensures these comments are automatically populated across documents like shipments and invoices, improving operational efficiency and maintaining data traceability.

The key benefits of using this extension are:

- Reuse comments across sales, purchase, and production pages.
- Highlights critical information with visual indicators and enhances comments with rich text formatting.
- Comments are automatically populated across related pages.
- Reduce manual data entry.



Setup

Article • 8/27/2025 • 1 min read

The following setups are required.

- [Manage permission sets](#)
- [Set up dynamic comment codes](#)
- [Set up dynamic comments](#)



Manage permission sets

Article • 8/27/2025 • 3 min read

Permission sets in Business Central define a user's access level to various features and data within this extension.

We provide the following system permission sets:

- Direct
- Indirect

Direct permission sets

Users with this permission set can perform specific actions directly without requiring additional approvals or workflows. These sets include permissions to read, modify, delete, and create data.

The direct permission set ID for this extension is *DYNCOMTS181FDW*.

Indirect permission sets

Users with this permission set can perform specific actions. This is used in conjunction with other permission sets to allow you to perform certain actions. These permissions typically involve additional conditions or approvals before the action can be completed.

The indirect permission set ID for this extension is *DYNCOMTSBASIC181FDW*.

User-defined permission sets

In addition to the system permission sets we provide, you can create new permission sets or copy system permission sets and modify or delete access to specific entities according to your requirements. For more information, see [Assign permissions to users and groups](#).

Assign a permission set

1. Select the Search icon , enter **Users**, and then choose the related link.
The **Users** list page opens.
2. Navigate to the username for which you want to assign the permission set and select it.
The **User Card** page opens.
3. On the **User Permission Sets** FastTab, in the **Permission Set** field, enter the valid permission set for this extension.



Dynamic Comments

The associated fields are automatically updated based on the entered value.

The user has the necessary permissions to use the features of the Aptean Dynamic Comments extension, ensuring secure and role-based access.



Set up dynamic comment codes

Article • 8/27/2025 • 2 min read

You can configure comment codes, specify descriptions, and establish line length parameters to standardize and manage comment formatting across procurement documents. This setup ensures consistent presentation of comments, enhancing clarity.

To set up dynamic comment codes, follow these steps:

1. Select the Search icon , enter **Dynamic Comment Codes**, and then choose the related link.
The **Dynamic Comment Codes** page opens.
2. On the action bar, select **New** to create a new dynamic comment code.
3. Enter the required information in the following fields:

Field	Description
Code	Enter a unique identifier for the dynamic comment.
Description	Enter the description of the comment code.
Maximum Line Length	Enter the line length of the comment.
Rich Text	Select this checkbox to enable rich text formatting for the comment on the Dynamic Comment page.

 **Note**

The current version of this extension does not support the **Maximum Line Length** field.

The dynamic comment code has been configured.



Set up dynamic comments

Article • 8/27/2025 • 2 min read

You can define multiple comment codes for a particular **Table ID** field value on the **Dynamic Comment Setup Card** page.

To set up a dynamic comment, follow these steps:

- 1. Select the Search icon , enter **Dynamic Comment Setup**, and then choose the related link.
The **Dynamic Comment Setup** page opens.
- 2. On the action bar, select **New** to create a new dynamic comment setup. The **Dynamic Comment Setup Card** page opens.
- 3. On the **General** FastTab, enter the required information in the following fields:

Field	Description
Table ID	Select the name of the table where the comment should be populated. For example, if <i>Sales Header</i> is selected, the comments are populated across all related Sales Order pages.
Table Name	Specifies the name of the table selected in the Table ID field.

- 4. On the **Dynamic Comment Setup Lines** FastTab, enter the required information in the following fields:

Field	Description
Comment Code	Select the dynamic comment code.
Description	Enter the description of the comment code.

The dynamic comments are grouped based on the **Tabular ID** field value on the **Dynamic Comment Setup Card** page.



Manage dynamic comments

Article • 1/28/2026 • 2 min read

You can view, modify, and remove dynamic comments to manage comment content flexibly across your documents.

To set up a dynamic comment, follow these steps: 1. Select the Search icon , enter **Dynamic Comment**, and then choose the related link.

The **Dynamic Comment** page opens. 2. Enter the required information in the following fields:

```
<table>
<thead>
<tr><th>Field</th><th>Description</th></tr>
</thead>
<tbody>
<tr><td>Table No.</td><td>Select the table where the comment should be populated. For example, if Sales
<tr><td>Comment Code</td><td>Select the comment code.</td></tr>
<tr><td>Source No.</td><td>Select the source document to which the comment should be linked.</td></tr>
<tr><td>Comment Text</td><td>Enter the comment. If the Is Rich Text checkbox on the Dynamic Comment page
<tr><td>Description</td><td>Enter the comment description.</td></tr>
<tr><td>Critical</td><td>Select this checkbox to highlight the Comments field value in red on the source
<tr><td>Closed</td><td>Select this checkbox to mark the comment as closed. The system excludes closed co
<tr><td>Is Rich Text</td><td>Select this checkbox to use rich text formatting in the comment.</td></tr>
</tbody>
</table>
```

All configured comments are visible for review or editing.

1. Select any of the following actions as required.

Action	Description
Show Document	Select a value in the Table No. field and then execute this action to view the associated page.
Delete	Select one or more comment lines and then execute this action to delete the lines.
Show/Hide Closed	Execute this action to hide closed comments on the Dynamic Comment page. You can execute this action to show the hidden closed comments.
New comment	Adds a new comment directly to the document.
Delete Comment	Deletes an existing comment in the related document.



View comment information on the FactBox

Article • 8/28/2025 • 2 min read

You can configure dynamic comment codes and descriptions for an item. When the item is selected, the associated comments are automatically displayed across relevant pages.

On the **Comments & Instructions** FactBox, you can view the values of the **Description** and **Comment** fields, which are populated from the **Dynamic Comment** page.

When you select the **Comments** field value on the FactBox, you can view the related fields on the **Dynamic Comment** page.

[NOTE!]

- If the **Critical** checkbox is selected on the **Dynamic Comment** page, the **Comments** field value on the **Comments & Instructions** FactBox is highlighted in red color.
- If the **Critical** checkbox is not selected, the **Comments** field value is highlighted in blue color.
- If the **Closed** checkbox is selected, the associated comment is excluded from the **Comments** field value.

You can view and manage dynamic comments directly from the **Comments & Instructions** FactBox on the following pages:

- Sales Order
- Sales Credit Memo
- Sales Invoice
- Sales Order Archive
- Sales Quote
- Sales Quote Archive
- Sales Return Order
- Sales Return Order Archive
- Blanket Sales Order
- Blanket Purchase Order
- Blanket Purchase Order Archive
- Blanket Sales Order Archive
- Planned Production Order
- Posted Purchase Credit Memo
- Posted Purchase Invoice
- Posted Purchase Receipt



- Posted Return Receipt
- Posted Return Shipment
- Posted Sales Credit Memo
- Posted Sales Invoice
- Posted Sales Shipment
- Posted Transfer Receipt
- Posted Transfer Shipment
- Production BOM
- Purchase Credit Memo
- Purchase Invoice
- Purchase Order
- Purchase Order Archive
- Purchase Quote
- Purchase Quote Archive
- Purchase Return Order
- Purchase Return Order Archive
- Released Production Order
- Simulated Production Order
- Resource Card
- Routing
- Vendor Card
- Transfer Order
- Contact Card
- Customer Card
- Employee Card
- Family
- Finished Production Order
- Firm Planned Prod. Order
- Fixed Asset Card
- G/L Account Card
- Item Card
- Item Vendor Catalog
- Location Card



Access the dynamic comments FastTab

Article • 1/28/2026 • 2 min read

You can configure comment codes with descriptions so that when a customer is associated with those comments, they automatically appear on all relevant pages.

You can view and manage dynamic comments directly from the **Dynamic Comments** FastTab on the following pages:

- Sales Order
- Sales Credit Memo
- Sales Invoice
- Sales Order Archive
- Sales Quote
- Sales Quote Archive
- Sales Return Order
- Sales Return Order Archive
- Simulated Production Order
- Transfer Order

On the **Dynamic Comments** FastTab, enter the required information in the following fields:

Field	Description
Table Name	Specifies the value selected in the Table ID field on the Dynamic Comment page.
Source No.	Specifies the source document number inherited from the Dynamic Comment page.
Description	Specifies the description of the comments which are inherited from the Dynamic Comment page.
Comment Code	Specifies the code associated with the comment.
Comment Count	Specifies the number of comments added to the document. You can select the field value to view or edit the comment, even if it contains rich text.
Comment Text	Specifies the comments. You can enter or edit the comment. If the Is Rich Text checkbox on the Dynamic Comment page is selected, you can apply rich text formatting in the comments.
Is Rich Text	Specifies whether rich text formatting is applied to the comment on the Dynamic Comment page.



For example, when you select an item with dynamic comments on the **Lines** FastTab of the **Sales Order** page,

- The system notifies you about the comments, if it is a critical comment you can navigate to the **Dynamic Comment** page.
- All associated comments are inherited and displayed on the **Dynamic Comments** FastTab. These comments automatically appear across all associated sales documents.



Integrations

Article • 8/27/2025 • 1 min read

The Aptean Dynamic Comments extension has been integrated with the following extension:

- [Aptean Contract Management](#)



Aptean Contract Management

Article • 8/27/2025 • 1 min read

When the Aptean Dynamic Comments extension is used in conjunction with the Aptean [Contract Management](#) extension, the system applies dynamic comments and related information to purchase contracts.

