

User Manual

Aptean Food and Beverage ERP

Contract Management for Drink-IT

Product Documentation



Contents

[Release notes](#)

[2602.0.0.0](#)

[2601.4.0.0](#)

[2601.3.0.0](#)

[2601.2.0.0](#)

[2601.1.0.0](#)

[2601.0.0.0](#)

[2505.2.0.0](#)

[2505.1.0.0](#)

[2505.0.0.0](#)

[2504.1.0.0](#)

[2504.0.0.0](#)

[2503.1.0.0](#)

[2503.0.0.0](#)

[2502.2.0.0](#)

[2502.1.0.0](#)

[2502.0.0.0](#)

[2501.0.0.0](#)

[2404.2.0.0](#)

[2404.1.0.0](#)

[2404.0.0.0](#)

[2401.3.0.0](#)

[2401.2.0.0](#)

[2401.1.0.0](#)

[2401.0.0.0](#)

[2312.2.0.0](#)

[2312.1.0.0](#)

[2312.0.0.0](#)

[23.500.105948.0](#)

[23.300.100847.0](#)

[20.202301.0.0](#)

[Introduction](#)



- [Create your own demo company](#)
- [Setting up contract management](#)
 - [Manage permission sets](#)
 - [Contract management setup](#)
 - [Setup contract objects](#)
 - [Setup customers](#)
 - [Setup loan categories](#)
 - [Setup loan statuses](#)
 - [Set up rent categories](#)
 - [Set up rent statuses](#)
 - [Set up job queue](#)
- [Training](#)
- [Walkthroughs contract management](#)
 - [Walkthrough: Loan with scheduled pay back and interest invoice](#)
 - [Walkthrough: Loan pay back by periodic discount credit memo \(direct or indirect sales\)](#)
 - [Walkthrough: Loan pay back with minimum pay back](#)
 - [Walkthrough: Scheduled Loan pay back with actual interest invoice](#)
 - [Walkthrough: Rental agreement with scheduled invoice](#)
 - [Walkthrough: Rental agreement with non-prepaid period invoicing](#)
 - [Walkthrough: Setting up rental agreement with already closed invoice periods](#)
 - [Walkthrough: Matching purchase invoice with rent invoice buffer entries](#)
- [Design details](#)



Release notes

Article • 7/21/2026 • 1 min read

To view what's new or changed in each release of the Aptean Beverage Contract Management extension, Drink-IT Edition, select the specific release version.

Date	Release version	Description
July 2026	2602.0.0.0	Major release
May 2026	2601.4.0.0	Minor release
February 2026	2601.3.0.0	Platform release
February 2026	2601.2.0.0	Stability release
January 2026	2601.1.0.0	Stability release
January 2026	2601.0.0.0	Feature release
November 2025	2505.2.0.0	Stability release
October 2025	2505.1.0.0	Stability release
September 2025	2505.0.0.0	Feature release
August 2025	2504.1.0.0	Stability release
July 2025	2504.0.0.0	Feature release
July 2025	2503.1.0.0	Platform release
July 2025	2503.0.0.0	Feature release
May 2025	2502.2.0.0	Stability release
May 2025	2502.1.0.0	Stability release
April 2025	2502.0.0.0	Feature release
April 2025	2501.0.0.0	Feature release
February 2025	2404.2.0.0	Platform release
January 2025	2404.1.0.0	Stability release
September 2024	2404.0.0.0	Feature release



September 2024	2401.3.0.0	Stability release
August 2024	2401.2.0.0	Stability release
July 2024	2401.1.0.0	Stability release
April 2024	2401.0.0.0	Feature release
March 2024	2312.2.0.0	Stability release
January 2024	2312.1.0.0	Platform release
December 2023	2312.0.0.0	Feature release
July 2023	23.500.105948.0	Feature release
June 2023	23.300.100847.0	Feature release
January 2023	20.202301.0.0	Feature release



2602.0.0.0

Release Note • 7/22/2026 • 3 min read

Aptean Beverage Contract Management for Drink-IT Edition - Release Note - 7/22/2026 -

Features

With the features added in this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, you can suppress the pay-to vendor warning when creating purchase invoices from rental agreements and vendor loans. Turn on the **Suppress Pay-to Warning** toggle on the **Contract Management** FastTab of the **Vendor Card** page for vendors whose pay-to vendor differs from their buy-from vendor.

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the following enhancements have been made.

- Rental agreement lines with the **Prepaid** toggle turned off now invoice fixed calendar periods. The **Next Invoice Date** field specifies when the invoice is generated; the system automatically calculates the **Next Invoice Period Starting Date** and **Next Invoice Period Ending Date** field values to reflect the full calendar month, quarter, or year that contains that date. For more information, see [Walkthrough: Rental agreement with non-prepaid period invoicing](#).
- The fields on the **Loan** FastTab and the **Rent** FastTab of the **Contract Management Setup** page are now organised into **General**, **Sales**, and **Purchase** groups for a clearer setup experience.

UI/UX changes

The following UI/UX changes have been made in this release.

- The **Next Invoice Starting Date** field on the **Rent Lines** FastTab of the **Rental Agreement** page has been renamed to **Next Invoice Date**.
- The **Next Invoice Period Starting Date** field has been added to the **Rent Lines** FastTab of the **Rental Agreement** page.
- The **Next Invoice Ending Date** field on the **Rent Lines** FastTab of the **Rental Agreement** page has been renamed to **Next Invoice Period Ending Date**.
- The **General**, **Sales**, and **Purchase** groups have been added to the **Loan** FastTab of the **Contract Management Setup** page.



- The **General**, **Sales**, and **Purchase** groups have been added to the **Rent** FastTab of the **Contract Management Setup** page.
- The **Suppress Pay-to Warning** toggle has been added to the **Contract Management** FastTab of the **Vendor Card** page.

Resolved issues

The following issues have been resolved in this release.

ID	Description
352165	The system fails to preserve existing default dimensions on a fixed asset when a customer is selected in the Customer No. field on the Contract Management FastTab of the Fixed Asset Card page. The existing default dimensions are removed and replaced with only the customer's and salesperson's default dimensions.
377078	The system fails to populate the Loan No. and Loan Entry Type fields on the Cash Receipt Journal page when two or more ledger entries that share the same loan number and loan entry type are applied using the Apply Entries action.
338236	The system fails to post the Loan Pay Back journal lines when all lines are posted together for a loan with the Annuity toggle turned on and a value in the Additional Charges (LCY) field.
360687	The system fails to fill the Doc. Amount Incl. VAT and Doc. Amount VAT fields on the purchase header when creating a loan interest invoice.



2601.4.0.0

Release Note • 5/27/2026 • 1 min read

Resolved issues

The following issue has been resolved in this release.

ID	Description
366053	The system fails to populate the Loan No. , Loan Entry Type , and Rental Agreement No. field values in the journal line when executing the Apply Entries action on the Cash Receipt Journal or Payment Journal page to apply a customer or vendor ledger entry that contains loan or rental agreement data. The system correctly updates the Posting Group field value, but leaves the loan and rental agreement field values blank. However, using the Applies-to Doc. No. field correctly populates all fields.



2601.3.0.0

Release Note • 2/26/2026 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the references of deprecated *Document Attachment FactBox* part has been removed in the following pages to ensure compatibility with Business Central, version 28.

- DocAttchmentFactbox114FDW (deleted page extension)
- ContractObjectCard114FDW
- ContractObjectList114FDW
- CustomerContractCard114FDW
- CustomerContractList114FDW
- LoanCard114FDW
- LoanList114FDW
- RentalAgreementCard114FDW
- RentalAgreementList114FDW



2601.2.0.0

Release Note • 2/25/2026 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, common warnings in various objects have been removed or marked as obsolete, as part of a code cleanup activity to support major update of Business Central, version 28.

Resolved issues

The following issue has been resolved in this release.

ID	Description
351994	The system fails to consider the user selection when assigning the Loan No. field value on the Contract Management page. When creating a new loan and selecting a No. Series field value using the AssistEdit button, the system ignores the selected series and assigns the next number from the default <i>CM-LOAN</i> number series.
350366	The system fails to apply appropriate filtering in the Rent Category field on the Rental Agreements page during the creation of purchase Invoice, resulting in incorrect selection of rent category types.



2601.1.0.0

Release Note • 1/28/2026 • 1 min read

Resolved issues

The following issues have been resolved in this release.

ID	Description
328891	An error occurs for posting group mismatches in the General Journal Line – Posting Group field only when posting general journal lines applied to loan or rental agreement ledger entries, while the same validation is not triggered for other general entries, resulting in inconsistent behavior.
332732	The system incorrectly updates the Document Amount Including VAT and VAT Amount field values when creating a purchase invoice from the Rental Agreement page.
324651	The system fails to update the Invoice Amount Posted field value on the Rent Invoice Buffer page in correct decimal precision, when the Amount Decimal Places field value is to set 2:2 on the Contract Management Setup page. Additionally, the system fails to update the Status field value as <i>Posted</i> on the Rental Invoice Buffer page even after posting.
343488	The system fails to recalculate and update the Charge to Customer % and Charge to Customer Amount field values when the quantity or unit cost is updated on the Purchase Invoice page created from a rental agreement. As a result, incorrect charge values are displayed on the document.



2601.0.0.0

Release Note • 1/28/2026 • 1 min read

Features

With the feature added in this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the Aptean [Feature Control](#) extension allows you to enable or disable the Aptean Beverage Contract Management extension, Drink-IT Edition, based on your implementation needs. When the application is disabled, its functionality is no longer available to use. If any other extensions depend on the Aptean Beverage Contract Management extension, Drink-IT Edition, the system automatically disables those extensions as well. This prevents you from accessing dependent functionality and avoid configuration conflicts, ensuring the system remains in a consistent and supported state.



2505.2.0.0

Release Note • 11/26/2025 • 2 min read

Resolved issues

The following issues have been resolved in this release.

ID	Description
331624	The system assigns an incorrect Loan Entry Type field value on the Cash Receipt Journals page. When a loan with the Loan Entry Type field value set to <i>Pay Out Cap</i> is applied, the system incorrectly retains the same type in the journal instead of updating it to <i>Pay Back Cap</i> as per the global rule.
331209	The system fails to display or link rental agreement information on the Contract Management FastTab of the Vendor Card page.
331222	The system updates an incorrect Document Date field value on the Purchase Invoice page when executing the Create Rent Invoices action.
325273	The system incorrectly updates the Document Date field value to the posting date in the purchase invoice instead of the date entered on the Create Rent Invoices page. Additionally, the system fails to display the No. of Rental Agreements field on the Contract Management FastTab of the Vendor Card page.
335138	The system incorrectly splits the vendor journal line and assigns a new document number on the Cash Receipt Journals page when applying entries, even though all applied entries have the same posting group.
337607	The system fails to correctly handle additional charges on the Loan page by allowing additional charges to be entered for loan categories that are not annuity based. The system does not prevent the update or return the expected error message when additional charges are entered for non-annuity loan categories.
327059	The system incorrectly updates the Customer Posting Group field value as <i>DOMESTIC</i> instead of <i>CM-RENT</i> on the Sales Invoice page. This issue occurs when the system retains the Customer Posting Group field value from the Customer Card page instead of the Source Posting Group field value on the Rental Agreement page.



2505.1.0.0

Release Note • 10/22/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the system supports test scenarios to ensure compatibility with the previous release.



2505.0.0.0

Release Note • 9/24/2025 • 7 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition,

- Enhancements have been made to support the registration and tracking of rental deposits linked to customer or vendor agreements. You can use the **Rental Deposit** checkbox on the **Loan Categories** page to identify loans associated with rental deposits. Loans with the **Rental Deposit** checkbox selected follow the complete financial process associated with deposit registration, ensuring accurate accounting and reporting.
- The contract management functionality has been enhanced to facilitate the automated creation and management of rental deposit loans.
- The system allows you to register and track rental deposits directly from the **Deposit** FastTab of the **Rental Agreement** page.
- The system provides better visibility and tracking of rental deposits directly on the **Deposit** FastTab of the **Loan** page. This provides a complete financial view of loans linked to rental agreements.
- You can view the deposit details on the **Rental Agreement** page, including information from the linked loan contract (when it is a rental deposit loan).
- The system prevents the deletion of loans and rental agreements when financial activity exists or balances are outstanding.
- The system enforces that each rental agreement is linked to a single loan for the rental deposit, and vice versa. The system prevents linking multiple loans to one rental agreement or multiple rental agreements to one loan. It also automatically clears the link if you delete the loan or rental agreement. Updates to deposit amounts, loan amounts, scheduled payback amounts, or loan lines are restricted unless all line statuses are set to *New*.
- You can automatically create a rental deposit loan from the **Rental Agreement** page by executing the **Create Rental Deposit Loan** action. This enhancement simplifies the process by generating the loan, linking it to the rental agreement, and filling in all required fields automatically.
When you create the loan using the **Create Rental Deposit Loan** action, the rental agreement number is automatically updated on the loan, and the loan number is updated on the rental agreement. The required details are copied from the rental agreement to the loan, including the rental deposit amount, loan dates, and interest rate.
- The system improves the handling of rental deposit loans. When the **Rental Deposit** checkbox is selected on the **Loan Categories** page, the system disables the **Calculate Scheduled Pay Back Amount** action and automatically sets the **Scheduled Pay Back Amount (LCY)** field to the same value as the **Loan Amount (LCY)** field on the **Loans** page.



- The system correctly handles payout journals for rental deposit loans. When the loan is a rental deposit, the system posts the payout amounts with the opposite sign (negative instead of positive, or positive instead of negative) to distinguish deposits from regular loan payouts and ensure they are recorded correctly in financial reports.
- The system improves the handling of deposit rental agreements that are linked to loans. You can extend the ending date of a rental deposit agreement by updating the **Ending Date** field value on the **Loan** page. The system automatically:
 - Extends the scheduled payback to the new ending date.
 - Reverses posted payout postings and reposts it with the updated due date when the loan has the *Allow Modification* or *Allow Pay Out* status.
 - Creates and posts the required journal entries based on the contract management setup.
 - Updates related fields, such as the **First Loan Pay Back Date**, **Next Pay Back Ending Date**, and **Pay Back Cap**.
 - Ensures the new ending date is reflected in customer and vendor ledger entries.You cannot expand the ending date if unposted journal lines exist and if a loan is not linked to a rental agreement, related fields such as **First Loan Pay Back Date**, **Next Pay Back Ending Date**, and **Pay Back Cap** are not updated automatically when you expand the ending date. To update these fields, you must manually execute the **Create Loan Lines** action.
- The system improves the handling of deposit rental agreements that are linked to loans. You can extend the ending date of a rental deposit agreement by updating the **Ending Date** field value on the **Rental Agreement** page. The system automatically:
 - Extends the scheduled payback to the new ending date.
 - Reverses posted payout postings and reposts it with the updated due date when the loan has the *Allow Modification* or *Allow Pay Out* status.
 - Creates and posts the required journal entries based on the contract management setup.
 - Updates related fields, such as the **First Loan Pay Back Date**, **Next Pay Back Ending Date**, and **Pay Back Cap**.
 - Ensures the new ending date is reflected in customer and vendor ledger entries.You cannot expand the ending date if unposted journal lines exist.
- The system supports calculating the value of the **Scheduled Pay Back Amount (LCY)** field by executing the **Calculate Scheduled Pay Back Amount** action for loans that use the *Custom* pay back period type. The **Pay back Period Type** field value set as *Custom* is calculated on a 365-day basis, while other types use 360 days. For example, a monthly payback calculates the **Scheduled Pay Back Amount (LCY)** field value as a 30-day custom period.
- The system creates a credit memo instead of a negative invoice when calculating loan interest for rental deposit loans. For customer loans, a sales credit memo is created, and for vendor loans, a purchase credit memo is created.



- The system displays the overview of the deposits linked to the rental agreement on the **Deposit** FactBox when the agreement is associated with a loan contract of type, *Rental Deposit* on the **Rental Agreement** page.
- The system has been enhanced to improve the handling of loan and rent entries in the cash receipt journals.
 - When updating the **Applies-to Doc. No.** field value, the **Loan Entry Type** field value matches the selected customer ledger entry and vendor ledger entry.
 - The system splits the **Applies-to ID** field value on the **Apply Customer Entries** page for rent and loan entries, ensuring consistent handling when the **Apply Per Loan and Loan Entry Type** and **Apply Per Rental Agreement** toggles on the **Contract Management Setup** page are turned on.
 - The **Rental Agreement No.** field value on the **Apply Customer Entries** page is correctly filled when applying rent entries, providing a link between rental agreements and ledger entries.
- Enhancements have been made to the **Create Loan Pay Back Journal Lines** action on the **Loan** page to support vendor loans. The system generates payback lines for loans linked to vendors, ensuring accurate posting for vendor-related loan transactions.

UI/UX changes

The following UI/UX changes have been made in this release.

- The **Create Rental Deposit Loan** action has been added to the **Rental Agreement** page.
- The **Deposit** FastTab has been added to the **Rental Agreement** page.
- The **Deposit** FastTab has been added to the **Loan** page.

Note

This FastTab is visible only when the **Rental Deposit** checkbox is selected for the loans on the **Loan Categories** page.

- The **Deposit** FastTab has been added to the **Rental Agreement** page.
- The **Deposit** FactBox has been added to the **Rental Agreement** page.
- The **Rental Agreement No.** field has been added to the following pages:
 - Vendor Ledger Entries
 - Customer Ledger Entries
 - Detailed Vendor Ledger Entries
 - Detailed Customer Ledger Entries
- The **Loan Category for Customer Rental Deposit** and **Loan Category for Vendor Rental Deposit** fields have been added to the **Contract Management Setup** page.



- The **Rental Deposit** checkbox has been added to the **Loan Categories** page.

Resolved issues

The following issue has been resolved in this release.

ID	Description
301491	The system incorrectly handles the conversion of enum fields during contract management operations, causing: • Incorrect posting groups for journal lines. • Payments to non-loan entries being split or left open due to a mismatched loan entry type.



2504.1.0.0

Release Note • 8/27/2025 • 1 min read

Resolved issues

The following issues have been resolved in this release.

ID	Description
306128	The system incorrectly selects the posting number series from the Invoice Nos. field value on the Sales & Receivables Setup page for the Posted No. Series field on the Sales Invoice page, instead of using the Posted Rent Invoice No. Series field value on the Contract Management Setup page during rent invoice generation. This issue occurs after executing the Create Rent Invoice action on the Rental Agreement page.
306875	The system incorrectly displays the Loan Entry Type field value as <i>0</i> instead of blank on the Cash Receipt Journals page when the Loan No. field value is set to blank in a journal line. Additionally, the system fails to update the Loan Entry Type field value when the Set Applies-to ID action is executed on the Apply Customer Entries page associated with the Cash Receipt Journals and General Journals pages or when the Applies-to Doc. No. field value is selected on the Cash Receipt Journals and General Journals pages.



2504.0.0.0

Release Note • 7/30/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the system prevents updating the **Posting Group** field value in the journal line when the application is running and prevents posting when the **Posting Group** field value in the journal line does not match the **Posting Group** field value on the applied ledger entry if the following criteria are met:

- If the posting is done on the **Cash Receipt Journals** or **General Journals** page.
- If the **Applied (Yes/No)** toggle on the **Cash Receipt Journals** or **General Journals** page and the **Apply Per Posting Group** toggle on the **Drink-IT Foundation Setup** page are turned on.
- If you perform the following actions on the **Cash Receipt Journals** or **General Journals** page.
 - Execute the **Apply Entries** action.
 - Enter the **Applies-to Doc. No.** field value.
 - Manually enter field values.



2503.1.0.0

Release Note • 7/30/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the *Home Page* field length has been increased from 80 characters to 255 characters in the *RentalAgrmtHeader114FDW* table to ensure compatibility with Business Central, version 27.



2503.0.0.0

Release Note • 7/2/2025 • 1 min read

Features

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition,

- The create rent invoices functionality has been enhanced to not display error messages during processing. The rental agreements are skipped and no longer included in the error log by turning on the **Skip Error Messages on Rental Agreement** toggle on the **Contract Management Setup** page.
- The rental invoicing process has been enhanced to ensure that buffer lines are automatically created when a rental line ending date is extended. This ensures that rental periods added after the initial invoicing are automatically included in future invoice runs, without requiring manual buffer creation. The system checks for missing buffer lines during batch invoice creation and generates them as needed to support extended rental periods.

Note

To extend the ending date in a rental agreement line, you can change the **Rental Line Status** field value from *Ready to Invoice* to *New*. Then, you can update the **Ending Date** field value as required on the **Rental Agreements** page.

UI/UX changes

The **Skip Error Messages on Rental Agreement** toggle has been added to the **Rent** FastTab of the **Contract Management Setup** page.



2502.2.0.0

Release Note • 5/29/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the extension has been updated to support test scenarios and ensure compatibility with previous releases.



2502.1.0.0

Release Note • 5/14/2025 • 2 min read

Resolved issues

The following issues have been resolved in this release.

ID	Description
282596	The system incorrectly creates a sales invoice without any line details when generating a rental invoice before the starting date of a non-prepaid rental agreement line.
282083	The system displays a warning message when creating loan payback journal lines via the Loan page where the bill-to customer matches the loan customer. This issue occurs even if a different bill-to customer is defined and the Suppress Bill-to Warning toggle on the Customer Card page is turned on.
274185	The system does not allow the Interest Invoice Payment Terms and Interest Invoice Payment Method Code field values to be edited on the Load page when the Annuity toggle on the Loan Categories page is turned on.
276476	The system fails to update the Customer Contract No. and Contract Object No. field values in the rental agreement lines when the corresponding values are specified in the header of the Rental Agreement page.
277491	The system fails to apply vendor ledger entries upon executing the Apply Manually action on the Finance Journals page if the Apply Per Loan and Loan Entry Type toggle on the Contract Management Setup page is turned on.



2502.0.0.0

Release Note • 4/29/2025 • 2 min read

Features

With the features added in this release of Aptean Beverage Contract Management extension, Drink-IT Edition,

- You can automate the execution of the **Create Loan Pay Back Journal Lines** and **Create Loan Interest Invoices** reports by using the job queue with *Codeunit 71632506*. The report to run is determined by the value entered in the **Parameter String** field on the **Job Queue Entry Card** page. The necessary parameters for the create loan pay back journal lines report, such as the **As Per Date** and **Posting Date** field values and for the create loan interest report, such as the **Invoice to Date**, **Posting Date**, and **Document Date** field values are updated based on the current work date. To know more, see [Set up job queue](#).
- The **Document Date** field value on the **Create Rent Invoices** page specifies the date used to calculate the due date, in conjunction with the payment terms, and allows for greater flexibility in managing rental invoices. When creating the rent invoice, the system calculates the due date based on the **Document Date** field value specified on the **Create Rent Invoices** page, ensuring accurate invoicing.
- You can print the **Contract Management Loan** report in word layouts, based on the option selected in the **Report Layout** field on the corresponding page.

UI/UX changes

The **Document Date** field has been added to the **Create Rent Invoices** page.

Resolved issues

The following issues have been resolved in this release.

ID	Description
286067	The system fails to define the Posting Group field value when the Loan Entry Type field value is entered before updating the Loan No. field value on the General Journals page.
270629	The system generates blank outputs when running the Contract Management Loan and Loan Statement reports, despite creating multiple loans across different systems, both reports produce blank outputs.



2501.0.0.0

Release Note • 4/23/2025 • 2 min read

Features

With the features added in this release of Aptean Beverage Contract Management extension, Drink-IT Edition, you can:

- Set up and manage rental agreements for vendors, like customer agreements through configurations on the **Contract Management Setup**, **Rent Categories**, and **Rental Agreement** pages. To know more, see [Setting up contract management](#).
- Create purchase invoices either manually or by matching vendor invoices to existing rental agreement details. Additionally, you can handle indexation adjustments on active rental agreements, ensuring that rental prices are updated as needed.

UI/UX changes

The following UI/UX changes have been made in this release.

- The following fields have been added to the **Rent** FastTab of the **Contract Management Setup** page.
 - Rent Purchase Invoice No. Series,
 - Posted Rent Purchase Invoice No. Series
 - Vendor Invoice No.
- The following fields have been added to the **Rent Categories** page.
 - Vendor Posting Group
 - Vendor Rent Category Account
 - Vendor Rent Accrual Account
 - Vendor Rent Accrual Balance Account
- The **Billing Type** field has been added to the **Payments** FastTab of the **Rental Agreement** page.
- The following fields have been added to the **Rent Invoice Buffer** page.
 - Rent Category
 - Source Type
 - Source No.
 - Bill-to/Pay-to



- The existing fields **Rent Category Account**, **Rent Accrual Account**, and **Rent Accrual Balance Account** have been replaced by **Customer Rent Category Account**, **Customer Rent Accrual Account**, and **Customer Rent Accrual Balance Account** on the **Rent Categories** page.
- The **Customer Posting Group** field has been renamed as **Source Posting Group** on the **Rent Lines**, **Rent Charge Lines**, and **Purchase Charge Lines** FastTabs of the **Rental Agreement** page.
- The *Vendor* option has been added to the **Source Type** field on the **Rental Agreement** page.



2404.2.0.0

Release Note • 2/21/2025 • 1 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT Edition, the *DimArrayConversionHelper114FDW* codeunit has been added to enhance dimension management, event handling, and data structures, ensuring compatibility with Business Central version 26.



2404.1.0.0

Release Note • 1/13/2025 • 1 min read

Resolved issues

The following issue has been resolved in this release.

ID	Description
253530	The system fails to update the Loan Entry Type and Loan No. fields on the Cash Receipt Journals page associated with the general journal line created using Apply Entries action and set with Applies-to ID field value.



2404.0.0.0

Release Note • 9/11/2024 • 2 min read

Enhancements/Modifications

With this release of the Aptean Beverage Contract Management extension, Drink-IT edition, modifications have been made to accommodate the following changes:

- Enhanced application interaction: Procedures have been added to enhance the application interaction, improve upgrade tag management, streamline upgrade and installation processes, and provide additional flexibility by managing upgrades on a per-company and per-database basis.
- Application area refresh: Updates have been implemented to improve the application area refresh process by integrating a new procedure into the *Enable* codeunit.
- Improved management of install and upgrade code: The *Install* and *Upgrade* codeunits have been updated to streamline the handling of installation, reinstallation, and upgrade processes, ensuring smoother transitions and minimizing disruptions during these operations.
- Centralized license management procedures: The existing license management codeunit has been modified to use centralized license management procedures, further reducing the need for application-specific adjustments.
- Enhancements have been made to update the process within the application to handle the *User Group* and *User Group Permission Set* tables. This change ensures compatibility with current and future versions of Business Central, even when the *User Group* and *User Group Permission Set* tables are deprecated.

! Note

The *User Group* and *User Group Permission Set* tables are deprecated in Business Central, version 25.

- You can define *Closed Manually* option in the **Invoice State** field for lines on the **Rent Invoice Buffer** page. You can use the **Closed Manually** and **Reopen Closed Manually** actions to update the **Invoice State** field value from *New* to *Closed Manually* and vice versa. You can also select multiple lines to perform these actions simultaneously. You will receive an error if these actions are used with other options.

UI/UX changes

The following UI/UX changes have been made in this release.

- The **Closed Manually** and **Reopen Closed Manually** actions have been added to the **Rent Invoice Buffer** page.
- The *Closed Manually* option has been added to the **Invoice State** field on the **Rent Invoice Buffer** page.



 Note

In this release, the version number has been incremented by skipping versions 2402.0.0.0 and 2403.0.0.0 to align with the versioning of other extensions in the bundle. The skipped versions have been handled appropriately, and all updates are included in the current release, ensuring no functionality is missing.



2401.3.0.0

Release Note • 9/6/2024 • 1 min read

Resolved issues

The following issue has been resolved in this release.

ID	Description
230511	The system incorrectly deletes the attachments on the Customer Contract Card page when deleting a customer contract entry without attachments from the Customer Contracts list page.



2401.2.0.0

Release Note • 8/7/2024 • 2 min read

Enhancements/Modifications

With this release of the Aptean Contract Management extension, when creating pay-back journal lines from the **Loan** page, the created journal lines are filled with the payment method code defined on the **Loan** page. To optimize this process, the payment method is not filled in on the first created pay-back journal line.

Resolved issues

The following issues have been resolved in this release.

ID	Description
171586	The <i>Date</i> value in the Description field of the created Cash Receipts Journals page is incorrect when executing the Create Loan Pay Back Journal Lines action on the Loan page.
213184	The values in the Loan No. , Loan Entry Type , Customer Posting Group , and Rental Agreement No. fields are incorrect on the Detailed Customer Ledger Entries page. Additionally, the values in the Loan No. , Loan Entry Type , Customer Posting Group , and Rental Agreement No. fields on the Customer Ledger Entries page match with the related field values on the Detailed Customer Ledger Entries page.
219483	An error occurs when executing the Suggest Indexation action on the Rental Agreement page when the selected language is other than English.
221606	A warning message appears upon executing the Create Loan Pay Back Journal Lines action on the Loan page for customers with a bill-to customer different from the value defined on the Loan page, despite the Suppress Bill-to Warning toggle is turned on the Customer page.
212223	The required Home and Actions actions are not available on the Loan page.
205606	The Loan No. , Loan Entry Type , Payment Method Code , Rental Agreement No. , and Rent Category fields are not available on the Payment Journals and Cash Receipt Journals pages.



2401.1.0.0

Release Note • 7/16/2024 • 1 min read

Resolved issues

The following issues have been resolved in this release.

ID	Description
216928	The system displays an incorrect value in the Loan Entry Type field on the Contract Management FastTab of the Sales Invoice page. This issue arises when the Allow Interest Invoice checkbox is selected on the Loan Statuses page and the Create Loan Interest Invoices action is executed on the Loan card page.
213183	The system incorrectly updates the Posting Group field value when changing the Document Type field value. This issue occurs on the General Journals , Payment Journals , and Cash Receipt Journals pages.
216948	The system fails to display the Applies -to Doc. Type field value on the Cash Receipt Journals page. This issue arises upon executing the Create Batch Loan Pay Back Journal Lines action on the Loans list page.



2401.0.0.0

Release Note • 4/2/2024 • 1 min read

Resolved issues

The following issues have been resolved in this release:

ID	Description
161519	The New Unit Price field is updated on the Rental Agreement page when executing the Suggest Indexation action, without considering the Price Adjustment Period value on the associated Rent Category.
179577	The system allows the creation of the Rental Invoice even when the status of the Rental Agreement is empty or when the status is active, but the Allow Invoicing checkbox is cleared.
179592	While executing the Create Rent Invoices action on the Rental Agreement page, the sales invoice lines are created for the rental lines without considering the Prepaid checkbox. When Prepaid checkbox is cleared, the Invoice Period Ending Date must be considered, and if the Prepaid checkbox is selected, the Invoice Period Starting Date is taken into account.
179613	The sales invoice lines are incorrectly created when executing the Create Rent Invoices action on the Rental Agreement page, specifically when the Invoice Period field is set to an option other than <i>Month</i> .



2312.2.0.0

Release Note • 3/7/2024 • 1 min read

Resolved issues

The following issues have been resolved in this release:

ID	Description
167027	When the Bill-to Customer field value on the Invoicing FastTab of the sales document is updated, and the Suppress Bill-to Warning toggle on the Contract Management FastTab is turned on, the changes are not updated upon validation.
175299	While executing the Apply Entries action, the Document No. field on the Cash Receipt Journals page is incorrectly filled with an additional suffix (001) in the No. series from the second entry line.



2312.1.0.0

Release Note • 1/25/2024 • 1 min read

Enhancements/Modifications

Two events have been added to the **CreateLoanInterestInv114FDW** report during the creation of sales and purchase documents. Additionally, one event has been added to the **CreateRentInvoice114FDW** codeunit during the creation of sales documents.



2312.0.0.0

Release Note • 12/14/2023 • 4 min read

Enhancements/Modifications

This release of the Aptean Beverage Contract Management extension has the following enhancements:

- The **Create Batch Rent Invoices** function on the **Rental Agreements** list page allows you to create invoices for a batch. Additionally, it displays the error log for the rental agreements where no invoices could be created and enables you to proceed with the next invoice creation.
- The **Interest Expense Account** field on the **Loan Categories** page allows to update the **No.** field on the sales/purchase invoice lines based on the positive/negative value on the unit price field. The **No.** field will be updated with the specific G/L account numbers as explained below:

Invoice Type	Unit Price/Unit Cost field value	No. field (Sales/Purchase Invoice lines)
Sales	Positive	Loan Interest Account
	Negative	Interest Expense Account
Purchase	Positive	Interest Expense Account
	Negative	Loan Interest Account

- The **Signature Date** field on the **Customer Contract**, **Loan**, and **Rental Agreement** pages provides information about when the agreement was signed.
- The **Loan No. Series** field on the **Contract Management Setup** page allows you to choose the number series for the loan.
- You can generate rental invoices in batches using the specified filter criteria. In the event of any errors, the process does not stop but continues with the next loan which matches the filter criteria, while leaving the error notifications.
- You can define the **Global Dimension Codes** and **VAT PPG** on the Rental Agreement lines which will have higher priority than set on the Customer Card and/or the General Ledger account.
- The **Invoice Amount Posted** field on the **Rent Invoice Buffer** page is now updated when posting the Sales Credit Memos. It calculates and displays the sum of all the postings associated with Posted Sales Invoice and Posted Sales Credit Memo. This will automatically update the Invoice State as follows:

Condition	Invoice State
Invoice Amount > Invoice Amount Posted	New



Invoice Amount <= Invoice Amount Posted

Posted

- You can change the **Unit Price** on the **Rental Agreement** page when the **Rental Line Status** is *New*. The related lines on the **Rent Invoice Buffer** are updated with the modified Unit Price.
- You can manage information about the objects available for rent to your customers with the **Rent Category**. To know more, see [Walkthrough: Rental Agreement with scheduled invoice].

UI/UX changes

The following UI/UX changes have been made in this release:

- The **Create Batch Rent Invoices** function has been added to the **Rental Agreements** list page.
- The **Create Rent Invoices** function has been deleted from the **Rental Agreements** list page.
- The **Create Rent Invoices** function has been added to the **Rental Agreement** card page.
- The **Interest Expense Account** field has been added to the **Loan Categories** page.
- The **Signature Date** field has been added to the **General** FastTab of the **Customer Contract**, **Loan** and **Rental Agreement** card pages.
- The **Loan No. Series** field has been added to the **Loan** FastTab on the **Contract Management Setup** page.
- The **Allow Interest Invoice** checkbox has been added to the **Loan Statuses** page.
- The **Create Batch Rent Invoices** action has been added to the **Rental Agreements** list page.
- The **VAT Product Posting Group**, **Global Dimension 1 Code** and **Global Dimension 2 Code** fields are added to the **Rental Agreement Rent Lines**.

Resolved issues

The following issues have been resolved in this release:

ID	Description
249122	An error occurs when the Create Loan Interest Invoice function is executed for a loan which is progress.
249906	The Interest Invoice is not correctly calculated when the Loan Pay Out Date field on the respective Loan card page is left blank or filled in incorrectly.
254876	Changing Customer Source No. on the Rental Agreement header does not automatically update the Bill-to/Pay-to fields on related Rent Lines , Rent Charge Lines and Purchase Charge Lines .



148810	On the Rental Agreement page, the Bill-to/Pay-to field values are not updated correctly on the Rent Lines FastTab, and the associated invoices are posted with the incorrect Bill-to number.
149056	Renaming the Rental Agreement No. does not automatically update the associated rent lines.



23.500.105948.0

Release Note • 7/6/2023 • 13 min read

Features

PBI No.	Description
243797	Loans - Reschedule Loan lines does not work well
243487	Contract Indexation - Suggest and Carry Out
243217	Loans - own payment method and payment terms for interest invoices
221431	Calculate Scheduled Pay Back for Annuity Loans
224469	Contract Indexation - Setup and Registration
244085	Apply per Loan, Apply per Rental Agreement

Resolved issues

PBI No.	Description
243813	Loans - Create Pay back should never suggest more than the loan balance
238772	Journal Lines (partial payment) should not be split when posting groups of payment and applied entry are equal
243012	Issues in the general journal
247544	Loans - Loan pay back and pay out jnl line do not get the source code

PBI 243797 - Contract Management - Loans - Reschedule Loan lines does not work well

What

Reschedule Loan lines

Why



A customer may not be able to pay back a loan according to schedule and you may have agreed to change the schedule, with a different amount or end date.

How

1. On the **Loan** card page, select **Create Loan Lines**.
2. Turn on the **Reschedule** toggle and fill from what day it changes in **Reschedule Starting Date** field.
3. In the **Reschedule By** field, select the *Amount* option if you agreed on a new pay back amount and fill the **New Scheduled Pay Back Amount** field with that.
4. Select Ending Date when you agreed on that and fill it in **New Scheduled Ending Date**. Confirm with OK.

Existing loan lines with **Line Status New** will be deleted and new lines will be created with **Line Status New**, starting from the *Reschedule Starting Date*.

PBI 243487 - Contract Indexation - Suggest and Carry Out

What

Contract Indexation - Suggest and Carry Out

Why

As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) where you deliver to. Bound and free objects, owned by you or by others. An object can have a renter that is your direct or indirect customer.

As a finance manager, you want to be able to adjust the rent amount periodically, according to an index that you agreed with your customer, so you can create and send invoices in a correct and efficient way.

How

Index price adjustments can be executed for a single rental agreement, or in bulk. The steps are the same for both cases:

Suggest Indexation

1. Select the Search icon , enter **Indexation Overview** and then choose the related link (or Rental Agreements if you want to do the index adjustment for a single agreement).
2. On the **Indexation Overview** page, choose the **Suggest Indexation** action.
3. On the **Suggest Indexation** request page, fill in fields as necessary, Hover over a field to read a short description.
4. Choose OK to update the lines in the overview:

- The **New Index Number** and **New Index Date** are calculated according to the Index.



- The **New Unit Price** is calculated according to the formula: *Initial Unit Price / Initial Index Number * New Index Number*

Carry Out Indexation

Once you verified the suggested price changes, you can apply the change to the rent lines:

7. On the **Indexation Overview** page, choose the **Carry Out Indexation** action.
8. On the **Carry Out Indexation** request page, fill in fields as necessary, Hover over a field to read a short description.
9. Choose OK to update the lines in the overview:
 - The **Unit Price** is updated with the New Unit Price
 - The **Current Index** fields are updated with the values from the New Index fields
 - The **New Index Number**, **New Index Date** and **New Unit Price** fields are set to 0,00 again until a next indexation will be executed.
 - The Rent Invoice Buffer is updated for the rent lines where the indexation is carried out for. Invoices for periods on, or after, the new index date will be created with the new unit price.

PBI 243217 - Contract Management - Loans - own payment method and payment terms for interest invoices

What

Contract Management - Loans - own payment method and payment terms for interest invoices

Why

- When you have interest invoices for non annuity loans (non-capitalized invoices), these have their own payment terms and payment method, different than the ones for the loan pay back. As a finance manager you want to be able to select different codes for the interest invoices than for the loan pay back.
- You can also have annuity loans based on actual interest. That means you first collect the monthly pay back amount and post that fully as loan pay back, and later post the actual interest invoice which increases the loan amount again. As a finance manager you expect that such a loan interest invoice, which is not meant to be paid back, will get the due date of the loan end date and will get no payment method. **How**
- Select the search icon, enter **Loans** and then choose the related link.
- Select, or create as new, the loan you want to define payment methods and payment terms for.
- On the **Payments** FastTab,
 - Select the payment term for pay backs in the **Pay Back Terms Code** field.
 - Select the payment method for pay backs in the **Pay Back Method Code** field.



- Select the payment term for interest invoices in the **Interest Invoice Payment Terms** field. You can only select a value in this field when the loan is not an annuity loan.
- Select the payment method for interest invoices in the **Interest Invoice Payment Method Code** field. You can only select a value in this field when the loan is not an annuity loan.

PBI 221431 - Contract Management - Calculate Scheduled Pay Back for Annuity Loans

What

Calculate Scheduled Pay Back for Annuity Loans

Why

It was not possible yet to calculate the pay back amount for annuity loans, where the pay back amount is to be divided on an interest and a capital part, per line. That was required.

How

1. Select the search icon, enter **Loans** and then choose the related link.
2. Create a new loan.
3. Select a loan category with **Annuity = yes**, or set the annuity flag manually on the loan card.
4. Fill loan starting date and -ending date, loan payout date and first loan pay back date.
5. Fill the loan amount and interest rate.
6. Click on action **Calculate the Scheduled Pay Back Amount**. Field **Scheduled Pay Back Amount** is now filled.
7. When you click on action **Create Loan Lines** it will show a pay back schedule with a decreasing interest amount and an increasing capital amount. The last line will be on the loan end date with **Scheduled Capital Balance (LCY)** equal to zero. **

PBI 224469 - Contract Indexation - Setup and Registration

What

Contract Indexation - Setup and Registration

Why

As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) where you deliver to. Bound and free objects, owned by you or by others. An object can have a renter that is your direct or indirect customer.



As a finance manager, you want to be able to adjust the rent amount periodically, according to an index that you agreed with your customer, so you can create and send invoices in a correct and efficient way.

How

Set up the index

8. Select the search icon, enter **Contract Management Setup** and then choose the related link.
9. On the **Contract Management Setup** page, choose the **Contract Indexes** action.

Create a Rent Invoice for one Rental Agreement

10. Select the search icon, enter **Rental Agreements** and then choose the related link.
11. Select the Rental Agreement where you want to create an invoice for.
12. Enter a code and a description of the index you want to setup.
13. In the **Index Number** field, open the record to register index numbers.
14. On the Contract Indexes page, specify **Period Dates** and **Index Numbers** as necessary.

Select the index in the Rent Categories

15. Select the search icon, enter **Rent Categories** and then choose the related link.
16. On the **Rent Categories** page, choose an index in the **Rent Index** field.
17. The **Price Adjustment** field is by default filled with 1Y (1 year), but you can choose any DateFormula to specify the period.

Indexes in Rental Agreements

Recurring amounts for rental agreements are registered in the Rent Lines. By selecting a Rent Category, the relevant information for indexation is available in these lines:

- When you register the Unit Price in a new line, that value is copied to the **Initial Unit Price**.
- In the **Rent Index** field, you can see, and edit the index for the line.
- The **Initial Index** field is by default filled with the last period date of the index, on or before the starting date of the agreement.
- The **Current Index Number** is filled with the same value as the Initial Index, but will be updated when Indexations are carried out.
- The **Current Index Date** shows the period date for the current Index Number.
- The **New Index Number**, **New Index Date** and **New Unit Price** fields are calculated when Indexation is suggested. When the suggestion is carried out, the fields are set to 0,00 again.
- The New Unit Price is calculated according to the formula: *Initial Unit Price / Initial Index Number * New Index Number*



PBI 244085 - Contract Management - Apply per Loan, Apply per Rental Agreement

What

Apply Rent entries by Rental Agreement No. and Rent Category entry type.

Why

A payment for a rental agreement should not be applied to another rental agreement, or even another open entry for an invoice. When applying customer or vendor ledger entries it should only be allowed to apply per

- same Rental Agreement No. * same Posting group

How

1. Select the search icon, enter **Contract Management Setup** and then choose the related link.
2. On the **Contract Management Setup** page, on the **Rent** FastTab, select the **Apply Per Rental Agreement** field.

When entries are applied:

- Additional filters are set on the Posting Group and the Rental Agreement No. from the journal line:
 - from the **Customer- resp Vendor Ledger Entries** page by the **Apply Entries** action
 - in a General Journal Line by the field Applies-to Doc No.
 - When entries with different Posting Group or Rental Agreement No. are applied, the journal will be split in lines for each combination of posting group and rental agreement number.
 - in a **General Journal Line** by the **Apply Entries** action.
 - When entries with different Posting Group or Rental Agreement No. are applied, the journal will be split in lines for each combination of posting group and rental agreement number.
 - in a **Sales- or Purchase document** header, by the **Applies-to Doc. No.** field
 - When posting a customer- or vendor ledger entry for a customer or vendor was setup with **Application method = Apply to oldest**.
 - in that case the automatic application is done based on the Posting Group and the Rental Agreement No.

PBI 243813 - Contract Management - Loans - Create Pay back should never suggest more than the loan balance

What



The function to create loan pay back journal lines was based on the loan lines only. When the balance for a loan was zero, or less than the pay back amount, it would still create pay back journal line for the full amount. That has been resolved. When the loan balance (cap.) is zero it will now skip the loan, when it is less, it will adjust the amount in the journal lines for that.

PBI 238772 - Journal Lines (partial payment) should not be split when posting groups of payment and applied entry are equal

What

Journal Lines (partial payment) should not be split when posting groups of payment and applied entry are equal

Why

- In Drink-IT Foundation, you can choose to apply customer and vendor ledger entries per posting group.
- In Drink-IT Contract Management, you can choose to apply customer and vendor ledger entries
 - per loan and loan entry type
 - per rental agreement

When these option are selected, then Drink-IT will split general journal lines when that line is applied to multiple entries:

- when the applied entries have multiple posting groups.
- when the applied entries have multiple loan numbers.
- when the applied entries have multiple rental agreement numbers.

When a general journal line was partially applied to one customer ledger entry (or vendor), with the same posting group, then the line was also "splitted". This is not necessary and is now not happening anymore.

PBI 243012 - Contract Management - Issues in the general journal

What

Contract Management - Issues in the general journal

1. When you select a *Rental Agreement No.* in a journal line, you are now now forced to select a *Rent Category* that sets the posting group (customer or vendor) for the line, so you are prevented for posting to the wrong posting group.
2. When you select a *Loan No.* and a *Loan Entry Type*, or a *Rental Agreement No.* and a *Rent Category*, in a journal line, you are not able to change the posting group, so you are prevented for posting to the wrong posting group.



3. You can add the *Rental Agreement No.* to the **Apply Customer Entries** and **Apply Vendor Entries** pages, so it will be easier to select entries for application.
4. When you apply multiple entries with different posting groups on one journal line with a **Rental Agreement No.**, that journal will be split in lines for each posting group, so you are prevented for mixing entries with different posting groups.

PBI 247544 - Contract management Loans - Loan pay back and pay out jnl line do not get the source code

What

Contract Management - wrong payment method in loan pay back journal line.

Why

When you created journal lines for Loan Pay Backs and Loan Pay Outs, the system did not take the Source Code of the Journal Template in account when the lines where created. This is solved.

Source Codes are helpful in audit trails. You can find more info on this subject in this documentation: [Set Up Codes for Audit Trails - Business Central](#) | [Microsoft Learn](#)



23.300.100847.0

Release Note • 7/6/2023 • 43 min read

Enhancements/Modifications

The **Drink-IT Contract Management** has been rebranded to **Aptean Beverage Contract Management, Drink-IT Edition**.

Features

PBI No.	Description
225991	Create loan pay out journal line
226879	Rental agreements
228499	Rent categories
230780	Rent charges in purchase transactions
232799	Create rent invoices
235405	Loan card factbox to documents
235852	Fixed assets (activated Loan in use)
236665	Loans - Annuity and interest invoices
236680	Loans - initial pay back status loan lines (New or On Hold)
236689	Loans - Pay back by depreciation
239027	Loans - Source details and salesperson/purchaser
241589	include Ext. Doc. No in Loan pay back jnl
239208	Include the attachment part to CMG FactBoxes
241606	Open Loan pay back journal from loan list
242847	Customer loan statement- Continue - 3
242242	Add Contract No. to Condition Rule (SPC for CMT)



[241920](#)

CMG Periodic Settlement - Include Loan in SPC Rule and Settlement (SPC for CMG) - Copy

Create Rent Invoices

[PBI 232799](#) - Create Rent Invoices What Create Rent Invoices. Why As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) where you deliver to. Contract-bound and free objects, owned by you or by others. An object can have a renter that is your direct or indirect customer. As a finance manager, you want to be able to create and send invoices for the agreed rent, additional periodic costs and incidental costs for these objects, so you are able to manage the agreements in an efficient way.

Resolves issues

PBI No.	Description
236677	Loans - Wrong initial Next Pay Back Ending Date
236715	Loans - Suppress Bill-to/Pay-to should also work for sales document
238604	Bad Loan lines with Pay Back period Year
238608	Wrong payment method in loan pay back journal line

PBI 225991 - Contract Management - Create Loan Pay Out Journal line

What

Contract Management - Create Loan Pay Out Journal line

Why

You agreed a loan with a customer and you pay out the loan amount.

As a finance manager, you want to be able to create the pay out journal line from the loan card, and follow up on the entries that are created for that loan, so you can do your work in an efficient way.

How

In the Contract Management Setup, you can define a journal template and a journal batch that the system will use when loan pay out journals are created:

1. Select the Search icon , enter **Contract Management Setup** and then choose the related link.



2. On the **Contract Management Setup** page, on the **Loan** FastTab, select a template in the *Pay Out Journal Template* field and a batch in the *Pay Out Journal Batch* field.

From the loan page, you can create the payout out journal:

3. Select the Search icon , enter **Loans** and then choose the related link.
4. On the **Loans** page, select, or create as New, the loan you want to create a pay out journal for.
5. On the **Loan** page, choose the **Create Loan Payout Journal Lines** action.
6. On the **Create Loan Pay Out Journal lines** request page, fill in fields as necessary, and choose OK.
7. Choose the **Loan Pay Back Journal** action to open the journal and finish the payment.

PBI 226879 - Rental Agreements

What

Rental Agreements

Why

As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) where you deliver to. Bound and free objects, owned by you or by others. An object can have a renter that is your direct or indirect customer.

As a finance manager, you want to be able to register the agreed rent, additional periodic costs and incidental costs for these objects, so you are able to manage the agreement in an efficient way.

How

With the **Rental Agreement** card, you manage information about a rent with a customer or vendor. You can specify the details of the agreement and from here you can also drill down on past and ongoing transactions for the rent.

1. Select the Search icon , enter **Rental Agreements** and then choose the related link.
2. Choose the **New** action to create a new entry.
3. On the **Rental Agreement** page, fill in fields on the **General** FastTab as necessary. Hover over a field to read a short description.
4. On the **Address & Contact** FastTab, you can select a **Contract Object** that is connected to the rental agreement. It will update the other fields on the FastTab with the information for that object, but you can change them for this rental agreement.
5. On the **Rent Lines** FastTab, you can create lines for recurring amounts by selecting **Rent Categories** and entering the periodic amount to invoice in the **Line Amount** field. You can adjust fields for the line as necessary. Hover over a field to read a short description.



6. On the **Rent Charge Lines** FastTab, you can register one-off charges, like a reparation, that you want to charge to the renter. Select a **Rent Category** and enter the amount to invoice in the Line Amount field. You can adjust fields for the line as necessary. Hover over a field to read a short description.
7. On the **Purchase Charge Lines** FastTab, you can see lines that are created by posting purchase invoices that are charged to this Rental Agreement. You can adjust fields for the line as necessary. Hover over the field to read a short description.

PBI 228499 - Rent Categories

What

Rent Categories

Why

Rent categories define your different rent types. They specify the details for invoicing and posting. When you create lines in rental agreements, you can select such a category and use it as a template for the line.

How

1. Select the Search icon , enter **Rent Categories** and then choose the related link.
2. On the **Rent Categories** page, create codes as necessary.
3. Fill in fields as necessary. hover over a field to read a short description.

In Aptean Beverage Contract Management, there are three **types** of Rent Categories:

- **Rent:** codes with this type are charged periodically, like a monthly rent or quarterly energy advance.
- **Rent Charge:** codes with this type are one-off charges, like a reparation that you want to invoice to the renter.
- **Purchase Charge:** codes with this type are one-off charges from purchase invoices that you charged to a rental agreement.

PBI 230780 - Rent Charges in Purchase Transactions

What

Rent Charges in Purchase Transactions.

Why

As a beverage company, you help your customers with services. These services can be rental agreements for premises. A part of your service is that you pay invoices, related to rental agreements. But these costs are not always at your expense. The renter should pay them. The full amount, or a percentage of the amount.



As a Finance Manager, you want to be able to register, with a percentage, that a purchase cost has to be charged to a rental agreement, so these costs do not impact our profits and losses and you are assured that they will be included in an invoice to the renter.

How

1. Select the Search icon  , enter **Purchase Invoices** and then choose the related link.
2. Create a purchase invoice as normal.
3. In the **Lines** FastTab, select a category in **Rent Categorie** field. Fields that are related to the rent charge will now be shown in the page.
4. Select the Rental Agreement where you want to charge the purchase cost to in the **Rental Agreement No.** field.
5. The **Charge to Customer %** and **Charge to Customer Amount** fields are by default filled with the value that was setup in the Rent Category, but you can change both fields as necessary in the purchase line.
6. Choose the **Post** action to finish the process:
7. An **accrual** is posted to the general ledger for the amount that is charged to the rental agreement. This posting uses the **Rent Accrual Account** (Debit) and the **Rent Accrual Balance Account** (Credit) from the Rent Category.
8. A new line is created in the **Purchase Charges Lines** FastTab of the rental agreement that you selected in the purchase invoice. With the next rent invoice for that agreement, the amount will be charged to the customer.

PBI 232799 - Create Rent Invoices

What

Create Rent Invoices.

Why

As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) where you deliver to. Contract-bound and free objects, owned by you or by others. An object can have a renter that is your direct or indirect customer.

As a finance manager, you want to be able to create and send invoices for the agreed rent, additional periodic costs and incidental costs for these objects, so you are able to manage the agreements in an efficient way.

How

Setup the Number Series for Rent Invoices

Rent invoices have their own numbering. which makes it possible to recognize them as rent invoices in an easy way:

1. Select the Search icon  , enter **Contract Management Setup** and then choose the related link.



2. On the Contract Management Setup page, choose number series that you want to use for the unposted and posted invoices in the fields on the **Rent** FastTab.

Create a Rent Invoice for one Rental Agreement

3. Select the Search icon , enter **Rental Agreements** and then choose the related link.
4. Select the Rental Agreement where you want to create an invoice for.
5. On the **Rental Agreement** page, choose the **Create Rent Invoices** action.
6. On the **Create Rent Invoices** request page, fill in fields as necessary and then choose the OK button to create the invoice.
7. This action will create a sales invoice with lines for:
8. **Rent Lines** with the **Rental Line Status** **New** or **Ready to Invoice** and a **Next Invoice Starting Date** that is before the *Invoice to Date* on the request page.
9. **Rent Charge Lines** where the **Rental Line Status** is *New*.
10. **Rent Charge Lines** where the **Rental Line Status** is *New*.
11. This action will create one invoice per **Customer Posting Group**, as set in the rental agreement lines.

Create Rent Invoices in batch (under construction)

12. Select the Search icon , enter **Create Rent Invoices** and then choose the related link.
13. On the **Create Rent Invoices** request page, fill in fields as necessary and then choose OK to create the invoices.
14. Sale Invoices and Sales Lines are created per Rental Agreement, according to the same criteria as the invoice creation for one agreement:
15. **Rent Lines** with the **Rental Line Status** **Ready to Invoice** and a **Next Invoice Starting Date** that is before the *Invoice to Date* on the request page.
16. **Rent Charge Lines** where the **Rental Line Status** is *New*.
17. **Rent Charge Lines** where the **Rental Line Status** is *New*. One invoice per combination of **Customer** and **Customer Posting Group**.

PBI 235405 - Contract Management - Loan card factbox to documents

What

Contract Management - Loan card factbox to documents.

Why

Users want to be able to find and view all posted and unposted sales documents for a loan, like interest invoices and periodic discount credit memos created for pay back.



How

Select the Search icon , enter **Loans** and then choose the related link. Be sure the **Bill-to Customer Sales History** fact box is enabled in the list page or card page. View the icons showing the number of documents for **Invoices**, **Credit memos**, **Pst. Invoices** and **No. of Pst. Credit memos** and drill down to view them.

PBI 235852 - Contract Management - Fixed Assets (activated Loan in use)

What

Contract Management - Fixed Assets (activated Loan in use).

Why

Companies facilitate outlets with equipment, with refurbishments that are activated through a fixed asset. It is wanted to link the fixed asset to the outlet and report depreciation and other results of the fixed asset on the outlet.

How

Select the Search icon , enter **Fixed Assets** and then choose the related link. On Contract Management FastTab, select

- a customer in field **Customer No.**
- a salesperson code in field **Salesperson** (defaulted from the customer)
- an object in field **Customer Object No.** (filtered by the customer no.)
- a contract in field **Customer Contract No.**

Notice default dimensions are updated from the customer and salesperson.

View the linked fixed assets in field **No. of Fixed Assets** on the Customer card, Salesperson/purchaser card, Contract Object card and Contract card.

PBI 236665 - Contract Management - Loans - Annuity and interest invoices

What

Contract Management - Loans - Annuity and interest invoices.

Why

When you want to charge interests on annuity loans, you can:

- create journal lines where the interest is based on the scheduled interest amounts in the loan lines.



- create periodic loan interest invoices, based on actual loan balances.

Both options are now supported in Drink-IT Contract Management.

How

Scheduled interest amounts

1. Select the Search icon , enter **Loans** and then choose the related link.
2. on the **Loans** page, select a loan or create as new.
3. On the **Loan** page, select the **Annuity** checkbox.
4. In the **Interest Invoice Type** field, select **None**.

The journal lines for the interests will be created with the **Create Loan Pay Back Journal Lines** action on the Loan page, or when you run the **Create Loan Pay Back Journal Lines** batch job.

Periodic loan interest invoices

5. Select the Search icon , enter **Loans** and then choose the related link.
6. on the **Loans** page, select a loan or create as new.
7. On the **Loan** page, turn on the **Annuity** toggle.
8. In the **Interest Invoice Type** field, select a period for the periodic loan interest invoice.

The invoices for the interests will be created with the **Create Loan Interest Invoices** action on the Loan page, or when you run the **Create Loan Interest Invoices** batch job.

PBI 236680 - Contract Management - Loans - initial pay back status loan lines (New or On Hold)

What

Contract Management - Loans - initial pay back status loan lines (New or On Hold).

Why

Loan lines represent the schedule for the pay out and the pay backs for a loan. When a pay back schedule is in place, then lines with the **Pay Back Status New** will be included in the creation of **Pay Back Journal Lines**, as long as they are within the date range for these batch jobs. Lines where you have set the status to *On Hold* will never be included in these batches.

In some cases, you probably want to create the loan lines directly with the On Hold status, so are sure they will be skipped in the Create Loan Pay Back Journal Lines batch and the Create Loan



PBI 236689 - Contract Management - Loans - Pay back by depreciation

What

Contract Management - Loans - Pay back by depreciation.

Why

Your loans with customers can be paid back in different ways. You can for instance collect installments with a direct debit, or by periodic bonuses that you agreed with the customer. But you can also have loans that are not paid back at all. In that case, you might want to post periodic depreciations to the loan, like with a fixed asset. Would the contract be ended before the contract end date, the remaining loan balance can become due at once.

As a finance manager, you want to be able to include loans where depreciations to these loans are included in periodic batches, so you can do your work in a correct and efficient way.

How

On the Loan Categories page, you can specify the G/L Account you want the system to post the loan depreciation to:

1. Select the Search icon  , enter **Loan Categories** and then choose the related link.
2. On the **Loan Categories** page, select the G/L Account in the Loan Depreciation Account field.

On the loan card, you can setup a loan for scheduled depreciation:

3. Select the Search icon  , enter **Loans** and then choose the related link.
4. On the **Loans** page, select, or create as New, the loan you want to setup for scheduled depreciation.
5. On the **Loan** page, in the *Pay Back* section of the **Loan Details** FastTab, select **Scheduled Depreciation** in the *Scheduled Pay Back Type* field.

From the loan card and loan list, you can create the pay back journal lines.

- Choose the **Create Loan Pay Out Journal Lines** action from the **Loan Card** page to create journal lines for a specific loan.
- Choose the **Create Loan Pay Out Journal Lines** action from the **Loans list** page to create journal lines for multiple loans.



PBI 239027 - Contract Management - Loans - Source details and Salesperson/purchaser

What

Contract Management - Loans - Source details and Salesperson/purchaser.

Why

With the Loan Card you manage information about a loan with a customer or vendor. With this release, we added additional information to the card:

- Customer details
- Bill-to Customer details
- Salesperson
- External Document No.

How

1. Select the Search icon , enter **Loans** and then choose the related link.
2. on the **Loans** page, select the loan for which you want to see the details and then choose the **View** or **Edit** action.

PBI 241589 - Contract Management - include Ext. Doc. No in Loan Pay Back jnl

What

Contract Management - include Ext. Doc. No in Loan Pay Back jnl.

Why

On the loan card, you already could register an External Document, a reference to your customer's registering system. This reference is now included in pay back journal lines that you create for the loan. This is useful information, for instance when you collect the pay back with a direct debit.

How

1. Select the Search icon , enter **Loans** and then choose the related link.
2. On the Loan Card page, register the reference in the **External Document** on the **General** FastTab.



3. Choose the **Create Loan Pay Back Journal** action and fill in fields as necessary on the **Create Loan Pay Back Journal lines** request page.
4. Verify the reference in the External Document No. field in the journal lines that are created. The field is by default not visible, but you can add it with *Personalize your page*.

PBI 239208 - Include the Attachment part to CMG FactBoxes

What

Include Attachments to Contract Management FactBoxes.

Why

As a contract responsible, you want to be able to attach documents and files to agreements that are part of contracts, so you can access all relevant information from one point.

How

In Microsoft Dynamics 365 Business Central you can manage *attachments, links, and notes on cards and documents*. In Drink-IT Contract Management, this functionality is also available. And when documents are attached to a loan, rental agreement or contract object, you can choose to flow that document to the customer contract where it is connected to.

1. Select the Search icon  , enter **Loans, Rental Agreements** or **Contract Objects** and then choose the related link.
2. On the relevant list or card page, choose the **open details for documents** action in the Attachments section of the FactBox.
3. On the Attached Document page, select a file as necessary. Select the *Flow to Contract* field to make the attachment visible on the connected customer contract.
4. Choose the Search icon  , enter **Customer Contracts** and then choose the related link.
5. Select the contract where your attachment is flowed to. In the **Attachments** section of the FactBox, you can see the number of documents that are attached to the contract by origin (loan, rental agreement, object or the contract itself). Choose the **open details for documents** action to view the attachments.

PBI 241606 - Contract Management - open Loan Pay Back journal from Loan list

What

Open the Loan Pay Back Journal from the Loan List and Loan Card.

Why



As a finance manager, you want to be able to open a loan back journal for pay back that you just create from a loan card page, so you can do your work in an efficient way.

How

1. Select the Search icon , enter **Loans** and then choose the related link.
2. On the **Loan List** page, select the loan where you created a loan pay back journal for, or open the **Loan Card** page for that entry and then choose the **Loan Pay Back Journal** action.

PBI 242847 - Customer Loan Statement- Continue - 3

What

Customer Loan Statement.

Why

As a contract manager, you want to send loan statements to customers, stating the opening balance, the net changes and the end balance of the capitalized loan entries. For loans with an interest invoice, this document already serves as a statement. But when you also have loans without periodic interest invoices (annuity, loans without interest, loans paid back by periodic discounts...), you want to be able to send a statement to the customer.

How

1. Select the Search icon , enter **Loan Statements** and then choose the related link.
2. On the Loan Statement request page, fill in fields as necessary and then choose the Print or Send to... action.
3. Alternatively, you can choose the **Loan Statement** action from the loan list or loan card to create a statement for a specific loan.

PBI 242242 - CMG Contract Management - Add Contract No. to Condition Rule (SPC for CMT)

What

Sales and Purchase Conditions relation with Contract Management Contracts.

Why

As a beverage company, you have agreements with your customers. This agreement can be registered in a Drink-IT Contract Management Contract.



Part of such contracts are the sales conditions. They are mentioned in the contract document. As a sales manager, you want to be able to trace the condition rule to the contract.

How

1. Select the Search icon , enter **Sales and Purchase Condition Rules** and then choose the related link.
2. On the **Sales and Purchase Condition Rules** list page, edit, or create as new, the rule you want to connect to a contract.
3. On the **Sales and Purchase Condition Rule Card** page, on the **Contract Management** FastTab, select the contract in the *Contract No.* field. You can only select a contract for rules with the *Source Type* **Customer** or **Vendor**.

Once the contract number is selected on the rule:

- New and existing **Condition Ledger Entries (Sales and Purchase)** will show this value in the *Contract No.* field.
- The **Condition Periodic Settlement Journals** will show this value in the *Contract No.* field.

PBI 241920 - CMG Periodic Settlement - Include Loan in SPC Rule and Settlement (SPC for CMG) - Copy

What

Sales and Purchase Conditions relation with Contract Management Loans.

Why

As a beverage company, you have agreements with your customers. Part of this agreement can be a loan that you registered in a Drink-IT Contract Management Loan.

A possible pay back method for such a loan is pay pack by periodic discounts. As a sales manager, you want to be able to connect a periodic discount rule to a loan, so the settlements for that rule will be applied to the loan amount that was given to the customer.

How

1. Select the Search icon , enter **Sales and Purchase Condition Rules** and then choose the related link.
2. On the **Sales and Purchase Condition Rules** list page, edit, or create as new, the rule you want to connect to a loan.
3. On the **Sales and Purchase Condition Rule Card** page, on the **Contract Management** FastTab, select the loan in the *Loan No.* field. You can only select a loan for rules with the *Source Type* **Customer** or **Vendor**.



PBI 236677 - Contract Management Loans - Wrong initial Next Pay Back Ending Date

What

Contract Management Loans - Wrong initial Next Pay Back Ending Date.

Why

When Pay Pack journal lines were posted for a period, the Next Pay Back Ending Date on the Loan Card was not updated correctly. This is solved.

PBI 236715 - Contract Management Loans - Suppress Bill-to/Pay-to should also work for sales document

What

Contract Management Loans - Suppress Bill-to/Pay-to should also work for sales document.

Why

When the Bill-to/Pay-to on a Loan is different from the Source No. on that loan, the warning "customer has another Bill-to customer" or "vendor has another Pay-to vendor" should not be shown when the "Suppress warning" field is selected on the customer or vendor card.

PBI 238604 - Contract Management - Bad Loan lines with Pay Back period Year

What

Contract Management - Bad Loan lines with Pay Back period Year.

Why

When your loan was setup with **Pay Back Period Type Year**, then the lines that were created by the **Create Loan Lines** action were not correct. This is solved.



PBI 238608 - Contract Management - wrong payment method in loan pay back journal line

What

Contract Management - wrong payment method in loan pay back journal line.

Why

When general journal lines were created by the **Create Loan Pay Back Journal Lines** action, the *Payment Method* in the lines were filled with the value from the customer instead of the one from the loan. This is solved.



20.202301.0.0

Release Note • 7/6/2023 • 4 min read

Application

PBI No.	Description
235596	Apply entries should split journal lines by Loan No and Loan Entry Type - Part 2
235625	Contract Management Loans - remaining points 2 - batch error log

PBI 235596 - Apply entries should split journal lines by Loan No and Loan Entry Type - Part 2

What

Apply entries in a general journal with split line per Loan.

Why

In Aptean Beverage, the Loan no. and Loan Entry Type are used to specify balances and net changes of a loan. It is important to

- Apply entries by the same Loan and Loan entry type (capital vs non capital); and as a consequence
 - Report balances and net changes per loan
 - calculate interest over a loan

When applying open entries in a general journal by the Apply entries function, the user can set an ID to entries with different Posting groups, Loans and Loan Entry Types. In that case the journal lines should be split conform, as each journal line should contain the same posting group + Loan + Loan entry Type as the entries it is applied with.

How

Search for **Contract Management Setup**, FastTab **Loan**. Check field **Apply Per Loan and Loan Entry Type** (it will check in **Foundation Setup** field **Apply per Posting group** automatically as well when it was not on).

Search for **any general journal**, like the **Cash receipt journal**. Select a customer that has open entries with **Loans** and **Loan Entry Types**. Fill in the amount that is paid. Click on the **Apply Entries** action, **set an ID** on all entries and close the page with [OK].



The journal line has now been split with a line for each posting group + Loan No. + Loan Entry Type that was selected, each line containing that combination. The document no. has been split as well in a sequential no (eg. BANK001-001, BANK001-002..) and the Applies-to ID in the selected entries has been set to that as well. **Post** the journal and open entries will be all applied to the journal line with the conform posting group + Loan No. + Loan Entry Type.

The same for applying vendor entries.

PBI 235625 - Contract Management Loans - remaining points 2 - batch error log

What

Error Notification on running Create Loan Pay Back and Create Loan Interest Invoice batch jobs

Why

When for some reason (like the customer is blocked, the status of the loan does not allow for pay back...) a loan pay back journal line or loan interest invoice could not be created, it would stop on the first found error and not create any line or document. It should continue for other loans and inform the user afterwards on the loans that caused an error.

How

Search for **Loans** and on the action bar, select **Create Loan Pay Back Journal Lines**. Run it for an **As per Date**, for all loans. When there are loans for which it could not create a journal line, a **Notification** will show. Click on the **Details** and see which loans and for what reason. Search for the general journal and see the lines for the other loans.

Search for **Loans** and on the action bar, select **Create Batch Loan Interest Invoices**. Run it for an **Invoice to Date**, for all loans. When there are loans for which it could not create an invoice, a **Notification** will show. Click on the **Details** and see which loans and for what reason. Search for sales invoices and see the ones for the other loans.



Introduction

Article • 7/6/2023 • 1 min read

In the Aptean Beverage Contract Management (CMG) extension, Drink-IT Edition, a contract is the overview of the agreements that a beverage company has with his customers. These agreements can be about the sales conditions, products and volumes, but also about investments, rents, delivery rights and more. In the first version of this app, you will be able to setup contract objects, manage loans and manage rental agreements. In next versions, we will extend this with:

- Full contract overview by customer.
- Contract profiles that serve as templates for contracts and quotes.
- Contract quotes with insight on expected margins.
- Create customer contracts from contract quotes.

Business Processes

- [Release notes](#)
- [Create your own DEMO company](#)
- [Setting up contract management](#)
- [Training](#)
- [Business process walkthroughs](#)
- [App design details](#)



Create your own demo company

Article • 7/6/2023 • 4 min read

Aptean beverage is available in multiple countries. For each country, a dedicated demo company is available. This country specific company contains setup that is specific for that country (VAT, excises, language, etc.). They are all based on the Business Central CRONUS company for that country. With this company, you can:

- Verify the example [Setup](#).
- Execute the [Walkthroughs](#) in our online documentation.

Install Drink-IT

1. Select the Search icon , enter **Extension Marketplace**, and then choose the related link.
2. In the Search box, enter **Aptean Beverage Drink-IT Edition**.
3. Select the Bundle that meets your business requirements.
4. Choose the **Free trial** action and install the app.

Create the demo company

1. Select the Search icon  , enter **Data Import Wizard**, and then choose the related link.

The **Data Import Wizard** page opens.

2. Select **Next**.
3. In the **Company Selection** field, select *New Company*.
4. In the **New Company Name** field, enter a name.
5. Select **Next**.
6. Select the **Upload a file to import** link and then select the .zip file for your country.
7. Select **Next**.
8. Select **Finish** to create your demo company. This will take one hour or more.

Note

Names and codes in your demo company can differ from the ones used in the walkthroughs. Since the Aptean Beverage setup is the same for all the countries, the walkthroughs can be used in every country. In the country specific deviations, you can verify these deviations.



Setting up contract management

Article • 12/19/2024 • 1 min read

Before you can start using Aptean Beverage Contract Management, there are few things to setup. The following table describes a sequence of tasks, with links to the topics that describe them.

The following table describes a sequence of tasks, with links to the topics that describe them.

To	See
Set up permission sets	Manage permission sets
Define general business rules for your contracts.	Contract management setup
Define objects for your contract.	Setup contract objects
Define categories for your loan agreements.	Setup loan categories
Define statuses for your loan agreements.	Setup loan statuses
Define Customers for your contract.	Setup customers



Manage permission sets

Article • 12/19/2024 • 3 min read

Permission sets in Business Central define a user's access level to various features and data within this extension.

We provide the following system permission sets:

- Direct
- Indirect

Direct permission sets

Users with this permission set can perform specific actions directly without requiring additional approvals or workflows. These sets include permissions to read, modify, delete, and create data.

The direct permission set ID for this extension is *CONTRACTMGT114FDW*.

Indirect permission sets

Users with this permission set can perform specific actions. This is used in conjunction with other permission sets to allow you to perform certain actions. These permissions typically involve additional conditions or approvals before the action can be completed.

The indirect permission set ID for this extension is *CONTRACTMGTBAS114FDW*.

User-defined permission sets

In addition to the system permission sets we provide, you can create new permission sets or copy system permission sets and modify or delete access to specific entities according to your requirements. For more information, see [Assign permissions to users and groups](#).

Assign a permission set

1. Select the Search icon , enter **Users**, and then choose the related link.
The **Users** list page opens.
2. Navigate to the username for which you want to assign the permission set and select it.
The **User Card** page opens.
3. On the **User Permission Sets** FastTab, in the **Permission Set** field, enter the valid permission set for this extension.



The associated fields are automatically updated based on the entered value. The user has the necessary permissions to use the features of the Aptean Beverage Contract Management extension, ensuring secure and role-based access.



Contract management setup

Article • 7/22/2026 • 2 min read

In the Contract Management Setup, define number series, journal templates, and settings for loans, rental agreements, and contract objects.

1. Select the Search icon , enter **Contract Management Setup**, and then choose the related link.
2. On the **Customer Contract** FastTab, select a number series in the **Customer Contract No. Series** field.
3. On the **Loan** FastTab, in the **General** group, fill in the following fields:

Field	Description
Loan No. Series	Select the number series for loans.
Pay Back Journal Template	Select the journal template for loan pay back.
Pay Back Journal Batch	Select the journal batch for loan pay back.
Pay Out Journal Template	Select the journal template for loan pay out.
Pay Out Journal Batch	Select the journal batch for loan pay out.
Reclassification Journal Template	Select the journal template for loan reclassification.
Reclassification Journal Batch	Select the journal batch for loan reclassification.
Apply Per Loan and Loan Entry Type	Turn on this toggle to apply loan entries with entries that have the same loan number and loan entry type. This ensures balances and net changes are reported per loan per entry type (capitalised versus non-capitalised) and that interest can be calculated and invoiced per loan.

Note

When the **Apply Per Loan and Loan Entry Type** toggle is turned on, the **Apply per Posting Group** toggle is also automatically turned on in the **Drink-IT Foundation Setup** page if it was not already on.

4. In the **Sales** group, fill in the following fields:

Field	Description
Loan Interest Invoice No. Series (sales)	Select the number series for sales loan interest invoices.

Posted Loan Interest Invoice No. Series (sales)	Select the number series for posted sales loan interest invoices.
Loan Interest Credit Memo No. Series (sales)	Select the number series for sales loan interest credit memos.
Posted Loan Interest Credit Memo No. Series (sales)	Select the number series for posted sales loan interest credit memos.

5. In the **Purchase** group, fill in the following fields:

Field	Description
Loan Interest Invoice No. Series (purchase)	Select the number series for purchase loan interest invoices.
Posted Loan Interest Invoice No. Series (purchase)	Select the number series for posted purchase loan interest invoices.
Loan Interest Credit Memo No. Series (purchase)	Select the number series for purchase loan interest credit memos.
Posted Loan Interest Credit Memo No. Series (purchase)	Select the number series for posted purchase loan interest credit memos.

6. On the **Object** FastTab, fill in the following fields:

Field	Description
Contract Object No. Series	Select the number series for contract objects.
Object Automatic Dimension	Select the dimension code to apply to contract objects. The system automatically creates and synchronises a dimension value with the same number and name as the object.

7. On the **Rent** FastTab, in the **General** group, fill in the following fields:

Field	Description
Rental Agreement No. Series	Select the number series for rental agreements.
Apply Per Rental Agreement	Turn on this toggle to apply rent entries with entries that have the same rental agreement number.



Skip Error Messages on Rental Agreement

Turn on this toggle to suppress non-critical errors during batch processing, allowing focus on actual issues such as blocked customers or missing posting groups.

Note

The **Apply Per Rental Agreement** toggle is only possible in combination with the **Apply Per Posting Group** toggle in the **Drink-IT Foundation Setup** page.

8. In the **Sales** group, fill in the following fields:

Field	Description
Rent Invoice No. Series	Select the number series for rent invoices.
Posted Rent Invoice No. Series	Select the number series for posted rent invoices.
Loan Category for Customer Rental Deposit	Select the loan category used when automatically creating customer rental deposit loans.

9. In the **Purchase** group, fill in the following fields:

Field	Description
Posted Rent Purchase Invoice No. Series	Select the number series for posted rent purchase invoices.
Vendor Invoice No.	Enter the code for the vendor invoice number used in the created purchase invoice. The code includes %1 for the rental agreement number, %2 for the first invoice period, and %3 for the last invoice period, with invoice periods formatted as YYYY-MM.
Rent Purchase Invoice No. Series	Select the number series for rent purchase invoices.
Loan Category for Vendor Rental Deposit	Select the loan category used when automatically creating vendor rental deposit loans.

Note

When the loan category for customer or vendor rental deposits is changed while in use on the **Loan Categories** page, the system displays an error.



Setup contract objects

Article • 7/6/2023 • 3 min read

As a beverage company, you can have objects (buildings, parts of a building, a kiosk etc.) you deliver to. An object can be bound to a contract with you, or with a third party. They can be owned by you, or by others. An object can have a renter that is your direct or indirect customer. Renter changes happen now and then, the object stays the same object. An object can be the subject of a loan to a customer. The customer can change, but the object stays the same object.

As a sales manager, you want to be able to report sales per renter (customer), but also per object over the years, independent of the renter(s) that were in it. As a corporate lawyer, you want to be able to register the objects that you can connect to contracts. Objects can be hotels, restaurants, pubs institutions or anything else.

1. Select the Search icon  , enter **Contract Objects**, and then choose the related link.
2. Choose the **New** action.
3. Enter codes as necessary and fill in fields. Hover over a field to read a short description.

In the [Contract Management Setup](#), you can specify an automatic object dimension. If this is setup, every new contract object will automatically get that dimension with the object number as dimension value. All postings with the object will get this dimension value, so you are able to report per contract object.



Setup customers

Article • 7/6/2023 • 1 min read

A customer may have a Bill-to customer for regular invoices, but not for a loan. In that case the bill-to customer warning is not welcome in the general journals. Check field **Suppress Bill-to warning** for that on the **customer card**, FastTab **Contract Management** (it will be set automatically when you change the bill-to customer on the Loan).



Setup loan categories

Article • 7/6/2023 • 2 min read

As a beverage company, you can agree to help the customer with investments in for instance his pub, bar or restaurant. When these investments are loans in money, you can have different types, that are distinctive in terms of pay back, interest calculation or posting to the customer ledger. Loan categories define your different loan types. When you create new loans, you have to select such a category

1. Select the Search icon  , enter **Loan Categories** and then choose the related link.
2. Choose the **New** action.
3. Enter codes as necessary and fill in fields. Hover over a field to read a short description.



Setup loan statuses

Article • 7/6/2023 • 2 min read

Loan statuses define the stages of your loan process flow. For each stage, you can define the changes that are allowed to execute.

1. Select the Search icon  , enter **Loan Statuses** and then choose the related link.
2. Choose the **New** action.
3. Enter codes as necessary and fill in fields. Hover over a field to read a short description.
 - **Code**
 - **Description**
 - **Allow Modification:** when unchecked, a loan with this status may not be altered
 - **Allow Pay Out:** You can only post a general journal for the loan with **Loan Entry Type = Loan Pay Out** when the loan has a status with this field checked
 - **Allow Pay Back:** the **Create Loan Pay back** function only includes loans with a status that has this field checked
 - **Allow Loan Reclassification:** the **Reclassify Loan** function only includes loans with a status that has this field checked



Set up rent categories

Article • 4/23/2025 • 2 min read

Rent categories are classifications that helps organize and manage different types of rental contracts ensuring consistency in rental process. It manages both customer and vendor rent accounts and posting groups.

To set up rent categories, follow these steps:

1. Select the Search icon , enter **Rent Categories**, and then choose the related link.
The **Rent Categories** page opens.
2. Select the **New** action.
3. Enter codes as necessary and fill in fields. Hover over a field to read a short description.



Set up rent statuses

Article • 4/23/2025 • 2 min read

Rent statuses are classifications that helps organize and manage the status of a rental agreement. It manages if the rental agreement can be modified or can be invoiced.

1. Select the Search icon  , enter **Rent Statuses**, and then choose the related link.
The **Rent Statuses** page opens.
2. Select the **New** action.
3. Enter codes as necessary and fill in fields. Hover over a field to read a short description.



Set up job queue

Article • 4/29/2025 • 1 min read

You can use the **Job Queue Entries** page to schedule and run specific reports and codeunits. Additionally, you can set jobs to run one time, or on a recurring basis.

To run the 71632506 (BatchLoanJobQueue114FDW) report on the **Job Queue Entry Card** page, follow these steps.

1. Open the **Job Queue Entries** page.
2. Select the required entry for *Codeunit 71632506*. The **Job Queue Card** page opens.
3. On the **General** FastTab, in the **Parameter String** field, enter *INTEREST* to create loan interest invoices or enter *PAYBACK* to create loan payback journal lines.

To know more about job queues, see [Schedule jobs to run automatically](#).



Training

Article • 7/6/2023 • 1 min read

Under Construction



Walkthroughs contract management

Article • 4/23/2025 • 2 min read

This selection of walkthroughs provides step-by-step, end-to-end business processes that you can perform using the [CRONUS DIT DEMO](#) demonstration company.

 **Note**

Create a copy of this company to keep your CRONUS DIT DEMO in the original state. In the copy you can do all the exercises that are included in the walkthroughs.

 **Note**

Aptean Beverage is available in multiple countries. For each country, a dedicated demo company is available. This country specific company contains setup that is specific for that country (VAT, excises, language, etc.). They are all based on the Business Central CRONUS company for that country. For that reason, names and codes in your demo company can differ from the ones used in the walkthroughs. Since the Aptean Beverage setup is the same for all the countries, the walkthroughs can be used in every country. In the country specific deviations, you can verify these deviations.

See also

[Copy a company.](#)

To	See
Loan with scheduled pay back and interest invoice	Walkthrough : Loan with scheduled pay back and interest invoice
Loan pay back by periodic discount credit memo (direct or indirect sales) lines.	Walkthrough: Loan pay back by periodic discount credit memo (direct or indirect sales).
Loan pay back with minimum pay back.	Walkthrough : Loan pay back



Annuity loan with scheduled pay back and interest
Manage information about objects available for rent to your customers with the Rent Category
Manage rental agreement lines with non-prepaid period invoicing, where the system invoices fixed calendar periods base
Manage information about objects available for rent to your customers that are migrated with full history
Manage receipt purchase invoices about objects you rent from your vendor



 Note

Walkthroughs related to rental agreements apply the same way to vendors.



Walkthrough: Loan with scheduled pay back and interest invoice

Article • 7/6/2023 • 11 min read

With the Loan Card, you manage information about a loan with a customer or vendor. You can specify the details of the agreement and from here you can also drill down on past and ongoing transactions for a loan.

Our customer 30000, John Haddock Restaurant is going to renovate his premise. We will help him with the investment by giving them a 12.000 loan at 4% interest. The duration of the loan is 5 years with a monthly pay-back. In addition, we charge the customer for 10,00 administration cost per month.

Step 1: Register the loan

1. Choose the Search icon , enter **Loans**, and then choose the related link.
2. Choose the **New** action.
3. Select **Customer** as *Source Type* and **30000 John Haddock Restaurant** in the *Source No.* field.
Enter **John Haddock 12000 pay back 5 yrs; 4% interest** in the *Description* field.

We will send them a monthly separate invoice for the interests.

4. Select **SCHEDULE1** in the Loan Category field. The Status of the loan is **PROGRESS**. With this status, we can still modify the loan and are not able to post transactions with it.
5. Fill in the Duration fields:
 - Duration in Months = 60
 - Starting Date = January 1st 2022 (calculates the Ending Date)
 - Loan Pay Out Date = January 1st 2022
 - First Loan Pat Back Date = February 1st 2022
6. Fill in the Amounts fields:
 - Loan Amount (LCY) = 12.000
 - Interest Rate = 4
 - Additional Charges = 10,00.
 - The Interest Invoice Type field is already set by the Loan Category: Non-Capitalize (interest amounts for this loan do not impact the loan balance).
7. The Pay Back fields are is already set by the Loan Category:
 - Scheduled Pay Back = Scheduled Amount



- Pay Back Period Type = Month
- Choose the **Calculate the Scheduled Pay Back Amount** action to fill the *Scheduled Pay Back Amount (LCY)* field. The value should 200.00.

8. Connect the loan to Contract Object **CMO-0002** John Haddock Restaurant in the *Contract Object* field.

9. Change the *Payment Terms* to **7 DAYS** and *Payment Method Code* to **BANK**.

Now we finished the registration of the loan details. We can create loan lines for the pay out and pay backs:

21. Choose the **Create loan Lines** action and select OK:

22. This batch creates one line for the pay out and one line for each pay back.

23. The first line shows the pay out of the loan amount.

24. The other lines show the calculated pay back per period, including the interest amount and the additional charge for that period.

25. In our loan, the pay out date was January 1, 2022. This date is not included in the loan (interest) days. The number of days for a full month is 30, so we calculate $30 - 1 = 29$ loan (interest days).

Note

- In the calculation of interests:
- The number of loan (interest) days is 360 days for a year.
- The number of loan (interest) days is 30 days for each month.
- The loan pay out day is not included in the loan (interest) days.
- The loan pay back day is not included in the loan balance change

The registration of the loan is now finished. You can print a loan document and ask the customer to sign it.

26. The agreement is now signed and we can change the **Status** of the loan to CUST_CONF. This means:

27. We are allowed to Pay Out the loan amount

28. It is allowed to Pay Back amounts for the loan.

Step 2: Pay the loan

The pay out of the loan was done with a bank transfer by the finance department. They post the transaction in the payment journal:

1. Choose the Search icon  , enter **Cash Receipt** Journals, and then choose the related link.
2. Select the **CASHRCPT** template and choose OK to open the Cash Receipt Journals page.



3. Select the **GIRO** Batch Name and create a new journal line ([Personalize](#) the page and add the fields *Loan No.* and *Loan Entry Type*).
4. Fill in fields:
 - Posting Date = January 1st 2022
 - Account Type = Customer
 - Account No. = 30000
 - Loan No. = your new loan
 - Loan Entry Type = Pay Out Cap (this updates the Posting Group to CM-LOAN-CAP, the Customer Posting Group that we have setup in the Loan Category)
 - Amount = 12,000
5. Choose the **Post** action to post the journal.

On the **Loan** card page for your loan, you can now see the Balance Loan (Cap.) (LCY) of 12,000.00 in the **Balance FactBox**.

Step 3: Post the first pay back journal

The **First Loan Pay Back Date** is February 1st 2022. We will post a general journal that will create a customer ledger entry that we can apply when we receive the payment for the installment.

1. On the Loan card page, choose the **Create Loan Pay Back Journal Lines** action.
2. On the **Create Loan Pay Back Journal lines** request page, select February 1st 2022 in the **As per Date** field and choose OK to create the journal.
3. Choose the Search icon , enter **Cash Receipt Journals**, and then choose the related link.
4. Select the **CASHRCPT** template and choose OK to open the Cash Receipt Journals page.
5. Select the **LOANDUE** Batch Name and verify the journal lines:
 - The posting of the first line with the -200.00 amount will automatically be applied to the payment of the loan amount, so it will change the remaining amount for the payment to 11,800.00. The due date is set to the ending date of the loan (31st December 2026).
 - The posting of the second line with the 200.00 amount will create the customer ledger entry to collect the payment for the installment.
 - The posting of the journal is neutral. When the customer ledger entry that will be created by posting of the second line is applied by a payment, the loan balance will be reduced with 200.00
6. Choose the **Post** action to post the journal.



Step 4: Post the first interest invoice

The interests and the administration cost for the loan will be collected by sending the customer a monthly invoice.

1. On the **Loan** card page, choose the **Create Loan Interest Invoices** action.
2. On the **Create Loan Interest Invoices** request page, select January 31st in the **Invoice to Date** field and choose OK to create the invoice.
3. Verify the invoice and choose the **Post** action to post the invoice.

On the **Loan** card page for your loan, you can now see the Balance Loan (Non-Cap.) (LCY) of 48,67 in the **Balance FactBox**.

Step 5: Receive the payment for pay back and interest

On February 8, 2022 the customers pays the pay back and the interest. The finance department registers the payment in the cash receipt journal:

1. Choose the Search icon , enter **Cash Receipt Journals**, and then choose the related link.
2. Select the **CASHRCPT** template and choose OK to open the Cash Receipt Journals page.
3. Select the **GIRO** Batch Name and create a new journal line:
 - Posting Date = February 8, 2022
 - Account Type = Customer
 - Account No. = 30000
 - Amount = -248.67 (200 pay back + 48.67 interest and charges)
4. Choose the **Apply Entries** action.
5. On the **Apply Customer Entries** page, select the entries for the Pay Back and *Interest Invoice* and choose the Set Applies-to ID for them. Choose OK to close the page.
6. In the **Cash Receipt Journal**, you can now see two journal lines. The entry for the pay back has a different Posting Group as the entry for the invoice splits the payment in lines per posting group to avoid mixing up receivables with different Receivables Accounts.
7. Verify the journal lines and choose the **Post** action.
8. The **Balance** FactBox on the Loan card for your loan now shows 11,800.00 as Balance Loan (Cap.) (LCY) and 0,00 Balance Loan (Non-Cap.) (LCY).



Walkthrough: Loan pay back by periodic discount credit memo (direct or indirect sales)

Article • 7/6/2023 • 4 min read

Step 1: Register the loan

Search for **Loans** and click **New** to create a loan. Alternatively, you can create a new loan from a customer or vendor card, on the **Contract Management** FastTab, by drilling down on the **No. of Loans** field.

On the loan card page select a customer or vendor in fields **Source Type** and **Source No.** Select a **Loan Category Code**, it will default fields **Interest Invoice Type**, **Capitalized Pay Back**, **Scheduled Pay Back Type**, **Pay Back period Type** and **Pay Back Period Formula** (in case the Pay Back Period Type = Custom). See also [Setup Loan Categories](#) for an explanation on these fields.

For a loan that is paid back by periodic discount credit memos, where no interest is charged, select a loan category set with

- Interest Invoice Type = None
- Capitalized Pay Back = Yes
- Scheduled Pay back Type = None (no pay back due postings)
- Pay Back Period Type: Not mandatory (as no pay back due postings), but you may select a period for information on balances per date

Note

Periodic Discount Credit memos for paying back a loan are likely to be created from the **Drink-it Sales & Purchase Condition** menu **Condition Periodic Settlement journals**, based on a **Condition Rule**. When you select the same Pay Back Period Type as selected in the condition rule you will have better insight in balances per period, in the loan lines.

Fill in the **Duration in months**, **Starting Date**, **Ending Date** (as expected), **Loan Pay Out Date** and **First Pay Back Date** (the first periodic settlement credit memo date). Fill in the **Loan Amount (LCY)**, leave the **Interest rate** (annual) and possibly **Additional Charges (LCY)** blank in case the customer will not be charged for that.

Select **Calculate the Scheduled Pay Back Amount** action and field **Scheduled Pay Back Amount (LCY)** is calculated, but you can fill this field also manually.

On the **Contract Object** FastTab, fill the **Contract Object** field if you want to link the loan to an object. It is not mandatory.



On the **Payments** FastTab, fields have been filled by default from the customer or vendor card, but you can alter the **Bill-to/Pay-to** field (eg. for beverage invoices an other bill-to customer pays for, but for the loan the customer pays back himself), the **aPayment Terms Codend** the **Payment Method Code** (eg. the loan is paid back by a direct debit mandate, where beverage invoices are not).

Select **Create Loan Lines** action. For new loans turn off the **Reschedule** toggle.

Complete other fields for dates, contract and object and set the status to the one that allows for next actions.

Step 2: Pay out the loan

Post the Loan pay out through a **general journal**, like the cash receipt journal or a bank journal. Select the **Customer**, the **Loan No.** and set the **Loan entry Type** to **Loan Pay Out**, it will update the (Customer) **Posting Group** accordingly and set the **due date** to the end date of the loan. Fill in the loan amount and select a balancing account. Post the Journal.

Step 3: Pay back the loan by credit memo

Sales Credit memos will probably be created from the **Aptean Beverage Sales and Purchase Condition Settlement journal**, but you can create them also manually and link them to the loan for pay back.

Search for **Sales Credit Memos**, click **New** and select the customer of the loan. Create lines.

Select the loan in **Contract Management** field **Loan No.** and set **Loan Entry Type** to Pay Back (Cap).

On **General** FastTab you can apply the credit memo to the open loan pay out entry in field **Applies-to Doc. No.**, or do that afterwards, from the customer ledger entries.

Post the credit memo.

The new balance shows on the customer card, on the loan and the loan lines.

Note

Loans can be created for direct and indirect customers. When both **Drink-it Advanced Sales Management** and **Drink-it Sales and Purchase Conditions** is installed, you can create sales credit memos based on both item ledger entries (direct) and indirect sales entries and apply that to a loan.

See also **Aptean Beverage Advanced Sales Management** for posting indirect sales entries.

See also **Aptean Beverage Sales-Purchase Conditions** for creating periodic settlement credit memos.



Walkthrough: Loan pay back with minimum pay back

Article • 7/6/2023 • 5 min read

A scenario similar as the Walkthrough **Loan pay back by periodic discount credit memo**, but with a minimum pay back agreement. When less is paid back from the periodic discount than scheduled, a loan pay back journal line will be posted for the difference to collect by regular payment.

Step 1: Register the loan

Search for **Loans** and click **New** to create a loan. Alternatively, you can create a new loan from a customer or vendor card, on the **Contract Management** FastTab, by drilling down on the **No. of Loans** field.

On the loan card select a **Loan category code** setup with

- **Capitalized Pay Back** = Yes
- **Scheduled Pay Back type** = Balance
- **Pay Back Period type**: select here the period for the **Create Loan Pay Back Journal lines** action. The period by which the customer will receive a periodic discount settlement credit memo can be different (that is determined in the SPC rule by the Calculation code).

With this, the **Create Loan Pay Back Journal line** function will calculate the amount from **Scheduled Balance (Cap) (LCY)** versus the actual **Loan Balance (Cap.) (LCY)** (after having created and posted the periodic settlement credit memo)

Fill the 'budgeted' pay back amount in field **Scheduled Pay Back Amount (LCY)** (manually or by the **Calculate the Scheduled Pay Back Amount** action).

Select **Create Loan lines** action. It shows the **Scheduled Capital Balance (LCY)** per date.

Complete other fields for dates, contract and object and set the status to the one that allows for next actions.

Step 2: Pay out the loan

Post the Loan pay out through a **general journal**, like the cash receipt journal or a bank journal. Select the **Customer**, the **Loan No.** and set the **Loan entry Type** to **Loan Pay Out**, it will update the (Customer) **Posting Group** accordingly and set the **due date** to the end date of the loan. Fill in the loan amount and select a balancing account. Post the Journal.



Step 3: Pay back the loan by credit memo

Sales Credit memos will probably be created from the **Aptean Beverage Sales and Purchase Condition Settlement journal**, but you can create them also manually and link them to the loan for pay back.

Search for **Sales Credit Memos**, click **New** and select the customer of the loan. Create lines.

On FastTab **Contract Management** select the loan in field **Loan No.** and set **Loan Entry Type** to Pay Back (Cap).

On FastTab **General** you can apply the credit memo to the open loan pay out entry in field **Applies-to Doc. No.**, or do that afterwards, from the customer ledger entries.

Post the credit memo.

Step 4: Pay back the loan by journal

Open the **Loan card**. The balance of the loan is changed by the credit memo and shows in field **Balance Loan (cap.) (LCY)** on the Balance Fact Box and in the loan lines. The loan lines show the **Scheduled Capital Balance (LCY)**.

Run the **Create Loan Pay Back journal lines** action from the loan card (with default filter on the loan no.), or in general for all applicable loans (search for this function) to create an open due entry. Select an **As per Date** and **Posting Date**.

The function only takes valid loans into consideration

- **Status:** allows for pay back
- **Scheduled Pay back Type:** unequal None

For loans with **Scheduled Pay Back type** = **Balance**, when the **Scheduled Capital Balance (LCY)** of the last **Loan line** on or before the **As per Date** is lower than the **Balance Loan (cap.) (LCY)** it will create journal lines for that loan line when the **Pay Back Status** = **New**. After that the **Pay Back Status** of the Loan line is set to Progress.

When the **Scheduled Capital Balance (LCY)** of the last **Loan line** on or before the **As per Date** is equal or higher than the **Balance Loan (cap.) (LCY)** it will skip the loan.

When lower, it will create 2 journal lines, for customer loans a debit and a credit line where the credit line gets the end date of the loan as due date and the debit line gets the due date from the journal line's document date (from posting date) + the payment terms date formula of the loan. Both lines have the same loan no., loan entry type and thus the same posting group.

The credit journal line is **applied** to the oldest loan pay out entry. The debit journal line will post the open entry that is supposed to be collected (direct debit, apply a bank transfer to this entry, remind it when overdue...).



 Note

For vendor loans it is the opposite, the debit line is applied to the loan and the credit line is due, to be paid.

Post the journal. This will update the **Pay back Status** of the loan line to **Posted**.

Open the **Loan card**. The balance of the loan is not changed, but it has an open entry]to be collected with the payment method from the loan card on the due date from the loan line and payment terms. Drill down on the **Balance Loan (cap.) (LCY)** field to view the open entries.

When actual payment is done (direct debit, cash, bank transfer) from the customer, you post that in your cash/bank/payments book. When you select the open entry in field **Applies-to Doc. No.** fields **Loan**, **Loan Entry type** and **Posting Group** are updated from that and cannot be changed. When you apply by the **Apply Entries** action the journal line will be updated from there, possibly even split when multiple entries were applied with different posting groups, loans or loan entry types.

Post the payment of this minimum pay back difference.

The **Loan Balance (Cap) (LCY)** has been updated in both the Balance Fact Box and in the Loan lines.



Walkthrough: Scheduled Loan pay back with actual interest invoice

Article • 7/6/2023 • 9 min read

Step 1: Register the loan

Search for **Loans** and click on **New** to create a loan. Alternatively, you can create a new loan from a customer or vendor card, FastTab Contract Management, by drilling down on the **No. of Loans** field.

On **General** FastTab, select a customer or vendor in fields **Source Type** and **Source No.** Select a **Loan Category Code**, it will default fields **Annuity**, **Interest Invoice Type**, **Capitalized Pay Back**, **Scheduled Pay Back Type**, **Pay Back period Type** and **Pay Back Period Formula** (in case the Pay Back Period Type = Custom). See also [Setup Loan Categories](#) for an explanation on these fields.

For a loan that is paid back by a schedule where actual interest is charged afterwards by an interest invoice select a loan category set with

- Interest Invoice Type = Non-capitalize
- Capitalized Pay Back = Yes
- Pay Back Period Type: filled with the scheduled pay back period: Month,Quarter,Year or Custom.

Fill in the **Duration in months**, **Starting Date**, **Ending Date**, **Loan Pay Out Date** and **First Pay Back Date**.

Fill in the **Loan Amount (LCY)**, the **Interest rate (annual)**. It is optional to fill field **Additional Charges (LCY)**, but when filled, it will be added to the periodic interest invoice.

Select **Calculate the Scheduled Pay Back Amount** action and **Scheduled Pay Back Amount (LCY)** field is calculated, but you can fill this field also manually.

On **Contract Object** FastTab, fill the **Contract Object** field if you want to link the loan to an object. It is not mandatory.

On **Payments** FastTab, fields have been filled by default from the customer or vendor card, but you can alter the **Bill-to/Pay-to** field (eg. for beverage invoices an other bill-to customer pays for, but for the loan the customer pays back himself), the **Payment Terms Code** and the **Payment Method Code** (eg. the loan is paid back by a direct debit mandate, where beverage invoices are not).

Select **Create Loan Lines** action. For new loans, turn off the **Reschedule** toggle.

Loan lines are created according to schedule. The first line is for the pay out, the rest for the pay back, according to the **Pay Back Period Type** per pay back date a line. Column **Date** shows the scheduled pay out date and pay back dates. Columns **Pay Back amount (LCY)** and **Capital Amount (LCY)** have the same value as the pay back is capitalized and the interest (+ additional charges) is charged separately, afterwards by an invoice. Further columns



are **No. of Interest Days**, **Interest Rate**, **Interest Amount (LCY)**, **Additional Charges Amount (LCY)** and **Scheduled Capital Balance (LCY)**. On the last line the **Scheduled Capital Balance (LCY)** shows zero.

The **Interest Amount (LCY)** is calculated from the **Interest Rate** (annual, divided by 360 days) multiplied by the No. of Interest Days over the previous **Scheduled Capital Balance (LCY)**.

On **Loan Invoicing** FastTab make sure to fill **Last Interest Invoice Ending Date** field with the Loan pay out date, it will recalculate the **Next Interest Invoice Ending Date** based on the **Pay Back Period type** to the end date of the next period. When posting a **Loan Interest Invoice** the fields will be updated automatically.

Make sure to fill field **Last Pay Back Ending Date** with the Loan pay out date, it will recalculate the **Next Pay Back Ending Date** based on the **Pay Back Period type** to the next period. When posting a **pay back journal** the fields will be updated automatically.

On **General** FastTab, change **Status** for your information, but in the end select a status that allows for the next steps.

Step 2: Pay out the loan

Post the Loan pay out through a **general journal**, like the cash receipt journal or a bank journal. Select the **Customer**, the **Loan No.** and set the **Loan entry Type** to **Loan Pay Out**, it will update the (Customer) **Posting Group** accordingly and set the **due date** to the end date of the loan. Fill in the loan amount and select a balancing account. Post the Journal.

Open the **Loan card**. The **Balance Loan (cap.) (LCY)** field now shows on the Balance Fact Box and in the loan lines. Drill down to see the customer ledger entry.

It also shows on the customer card on the **Contract Management** FastTab in field **Balance Loan (Cap) Total(LCY)**. In addition factbox **Customer Balances by Posting group** (from **Drink-it Foundation**) shows balances for all posting groups, including the ones selected in the Loan Category.

Step 3: Pay back the loan by journal

For scheduled pay back loans you run the **Create Loan Pay Back journal lines** function from the loan card (with default filter on the loan no.), or in general for all applicable loans (search for this function) to create an open due entry. Select an **As per Date** and **Posting Date**.

The function only takes valid loans into consideration

- **Status**: allows for pay back
- **Scheduled Pay back Type**: unequal None

For loans with **Scheduled Pay Back type = Scheduled Amount**, it will create journal lines for all **Loan lines** with

- **Date** before or on the As Per date



- **Pay Back Status** = *New*

After that the **Pay Back Status** of the Loan line is set to **Progress**.

Find the general journal that was selected for this (see also **Contract Management Setup**).

For non annuity loans it creates 2 journal line per loan line, for customer loans a debit and a credit line where the credit line gets the end date of the loan as due date and the debit line gets the due date from the journal line's document date (from posting date) + the payment terms date formula of the loan. Both lines have the same loan no., loan entry type (**Pay Back (Cap)**) and thus the same posting group.

The credit journal line is **applied** to the oldest loan pay out entry. The debit journal line will post the open entry that is supposed to be collected (direct debit, apply a bank transfer to this entry, remind it when overdue...).

Note

For vendor loans it is the opposite, the debit line is applied to the loan and the credit line is due, to be paid.

Post the journal. This will update the **Pay back Status** of the loan line to **Posted**.

Open the **Loan card**. The balance of the loan is not changed, but it has an open entry to be collected with the payment method from the loan card on the due date from the loan line and payment terms. Drill down on the **Balance Loan (cap.) (LCY)** field to view the open entries.

When actual payment is done (direct debit, cash, bank transfer) from the customer, you post that in your cash/bank/payments book. When you select the open entry in field **Applies-to Doc. No.** fields **Loan**, **Loan Entry type** and **Posting Group** are updated from that and cannot be changed. When you apply by the **Apply Entries** action the journal line will be updated from there, possibly even split when multiple entries were applied with different posting groups, loans or loan entry types.

Post the payment in the journal for the due open entry.

Note

You would likely run the **Create Loan Pay Back Journal Lines batch** job for all loans at period end. Then it could run into an error for a loan, e.g. because a customer card was set to blocked. It will skip the loan and continue with the next. At the end you will be notified on the loans for which no journal lines could be created. Open it and view which loans and the reason.

Step 4: Interest Invoice

Run the **Create Loan Interest Invoice** function from the loan card (with default filter on the loan no.), or in general for all applicable loans (search for this function). Select an **Invoice to Date**, **Posting Date** and **Document Date**.



The function only takes valid loans into consideration

- **Interest Invoice type:** unequal None
- **Next Interest Invoice Ending Date** before or on the Invoice to Date

! Note

When you run the **Create Loan Interest Invoices batch** job for all loans it could run into an error for a loan, e.g. because a customer card was set to blocked. In that case it will skip it and continue with the next. At the end you will be notified on that. Open it and view which loans and the reason.

Search for **Sales invoices** and open the invoice. First it shows general loan information, the loan interest period and the last balance in comment lines.

When there are no net changes in the period, it will create one invoice line for all interest days of the period. When there are net changes in the period, it will create multiple lines, based on actual balances and changes. The **Quantity** is based on the number of days between two last changes. The **Unit price** is the daily interest amount calculated over the previous balance.

! Note

Net changes are included in the balance for the next day. In this example the loan pay out was done on 1-11-21, so the remaining no. of days in the month is 29 (interest invoices calculate with 30 days per months, fixed).

When the invoice is posted field **Last Interest Invoice Ending Date** and therewith **Next Interest Invoice Ending Date** is updated on the loan (only one invoice can be posted for the same period, the check is based on the next interest invoice date of the loan vs the invoice).

On **Contract Management** FastTab, the Loan No. is filled, the **Loan entry type** is set to **Non-Capitalized** (from the **Loan category code**) and the **Customer Posting group** is set from that.

Post the invoice.

Open the **Loan card**. **Balance Loan (Non-Cap) (LCY)** field now shows a value for the interest invoice, both in the Balance Fact Box and in the loan lines. On **Loan Invoicing** FastTab, **Last Interest Invoice Ending Date** and **Next Interest Invoice Ending Date** fields have been updated.



Walkthrough: Rental agreement with scheduled invoice

Article • 4/23/2025 • 5 min read

With the Rent Category, you can manage information about objects available for rent to your customers.

For instance, consider a customer 30000, John Haddock Restaurant is renting a beer tap installation for one year at \$200 per month, starting on the 14th of January 2022.

To register the Rent Category

1. Select the Search icon , enter **Rent Categories**, and then choose the related link. The **Rent Categories** list page opens.
2. On the action bar, select **New**.
3. In the **Code** field, enter *TAP*.
4. In the **Description** field, enter *Beer Tap Installation*.
5. In the **Type** field, select *Rent*.
6. In the **Invoice Period** field, select *Month*.
7. In the **Rent Category Account** field, select *4030020*.
8. Close the list page.

Setting up the Rental Agreement

1. Select the Search icon , enter **Rental Agreements**, and then choose the related link. The **Rental Agreements** list page opens.
2. On the action bar, select **New**.
3. On the **General** FastTab, in the **Description** field, enter the explanatory text.
4. In the **Starting Date** field, select *1/14/2022*.
5. In the **Ending Date** field, select *1/13/2023*.
6. In the **Source Type** field, select *Customer*.
7. In the **Source No.** field, select *30000*.
8. On the **Rent Lines** FastTab, in the **Rent Category** field, select *TAP*. The corresponding **Description**, **Invoice Period**, **Starting Date** and **Ending Date** field values are inherited from the **Rent Categories** page entered for the selected code, *TAP*.
9. In the **Quantity** field, enter *1*.



10. In the **Unit Price** field, enter *200*.

 Note

You can define the dimensions and post groups on the Rental Agreement lines and header for the rent invoice created for a customer. The values assigned for these fields on the Customer card are overruled by the values provided here.

Creating the Rental Invoice

1. On the **Rental Agreement** page, on the action bar, select **Create Rent Invoices**.
2. In the **Invoice to Date** and **Posting Date** fields, select *2/14/2022*.
3. Select **OK**. The Sales Invoice is created for the customer on the rental with the invoicing period between *2/14/2022* to *3/13/2022* with the Unit Price of 200. The **Rental Line Status** field on the Rental Agreement lines with *Ready to Invoice* changes to *In Progress* after the **Create Rent Invoice** action is executed.

Posting of the Rental Invoice

1. On the **Sales Invoice** page, on the action bar, select **Post**.
2. Select *Yes* to the confirmation message. The Sales Invoice is posted, and the **Posted Sales Invoice** page is created. On posting the Sales Invoice, the **Next Invoice Date** field value changes to *3/14/2022* and the **Next Invoice Period Ending Date** field value changes to *4/13/2022*. The Rental Line Status is changed to **Posted**.



Walkthrough: Rental agreement with non-prepaid period invoicing

Article • 7/22/2026 • 3 min read

With non-prepaid rental agreement lines, invoices can be generated on any day within a billing period. The system calculates the full calendar period for the invoice based on the **Next Invoice Date** field value, so the invoice description always shows the complete billing period.

Prerequisites

Before using non-prepaid period invoicing:

- A rent category must exist on the **Rent Categories** page with the **Invoice Period** field set.
- A rental agreement must be created on the **Rental Agreements** page.

Set up the rental agreement line

The following example demonstrates a customer renting a beer tap installation for \$200 per month, invoiced on the 14th of each month starting January 2022.

1. Select the Search icon, enter *Rental Agreements*, and choose the related link.
The **Rental Agreements** list page opens.
2. On the action bar, select **New**.
3. On the **General** FastTab, in the **Description** field, enter an explanatory text.
4. In the **Starting Date** field, select *1/14/2022*.
5. In the **Ending Date** field, select *1/13/2023*.
6. In the **Source Type** field, select *Customer*.
7. In the **Source No.** field, select *30000*.
8. On the **Rent Lines** FastTab, in the **Rent Category** field, select *TAP*.
The corresponding **Description**, **Invoice Period**, **Starting Date**, and **Ending Date** field values are inherited from the rent category.
9. In the **Quantity** field, enter *1*.
10. In the **Line Amount** field, enter *200*.
11. Turn off the **Prepaid** toggle.
12. In the **Next Invoice Date** field, confirm the date is *1/14/2022*.
The **Next Invoice Period Starting Date** field value is set to *01/01/2022* and the **Next Invoice Period Ending Date** field value is set to *01/31/2022*, representing the full calendar month of January.



Create the rental invoice

1. On the **Rental Agreement** page, on the action bar, select **Create Rent Invoices**.
2. In the **Invoice To Date** and **Posting Date** fields, select 2/14/2022.
3. Select **OK**.

A sales invoice is created. The invoice comment reads *Period 01/01/2022..01/31/2022*, reflecting the full calendar month of January.

Note

The **Create Rent Invoices** action includes a non-prepaid line when the **Next Invoice Date** field value is on or before the **Invoice To Date** value.

Post the rental invoice

1. On the **Sales Invoice** page, on the action bar, select **Post**.
2. Select **Yes** to the confirmation message.

The sales invoice is posted and a posted sales invoice is created. The **Next Invoice Date** field value changes to 2/14/2022 and the **Next Invoice Period Ending Date** field value changes to 2/28/2022.



Walkthrough: Setting up rental agreement with already closed invoice periods

Article • 4/23/2025 • 5 min read

For instance, for migration purposes we need to consider the following.

Our customer 20000, Selangorian Pub is renting a beer tap installation for five years at \$150 per month, starting on the 1st of January 2022. We are starting with registration of our rental agreements on the 1st of March 2025 and the history is already invoiced in another system and needs to be excluded to be invoiced again.

Register the rent category

To register the rent category, follow these steps:

1. Select the Search icon , enter **Rent Categories**, and then choose the related link.
The **Rent Categories** list page opens.
2. On the action bar, select **New**.
3. In the **Code** field, enter *TAP*.
4. In the **Description** field, enter *Beer Tap Installation*.
5. In the **Type** field, select *Rent*.
6. In the **Invoice Period** field, select *Month*.
7. In the **Rent Category Account** field, select *4030020*.
8. Close the list page.

Set up the rental agreement

To set up rental agreement, follow these steps:

1. Select the Search icon , enter **Rental Agreements**, and then choose the related link.
The **Rental Agreements** list page opens.
2. On the action bar, select **New**.
3. On the **General** FastTab, in the **Description** field, enter the explanatory text.
4. In the **Starting Date** field, select *1/1/2022*.
5. In the **Ending Date** field, select *12/31/2026*.
6. In the **Source Type** field, select *Customer*.
7. In the **Source No.** field, select *20000*.



8. On the **Rent Lines** FastTab, in the **Rent Category** field, select *TAP*.

The corresponding **Description**, **Invoice Period**, **Starting Date** and **Ending Date** field values are inherited from the **Rent Categories** page entered for the selected code, *TAP*.

9. In the **Quantity** field, enter *1*.

10. In the **Unit Price** field, enter *150*.

Create the invoice buffer

To create the invoice buffer, follow these steps:

1. On the **Rental Agreement** page, on the action bar, select **Create Invoice Buffer**.
2. In the **Closing by Date** field, select *03/01/2025*.
3. Select **OK**.
4. Open the **Rent Invoice Buffer** page.

The rent invoice buffer is created for the customer 20000 with the invoicing period between 01/01/2022 to 12/31/2026 with the unit price of 150.

For the rent invoice buffer entries between 01/01/2022 and 03/01/2025, the **Invoice Status** field value is set to *Closed Manually*.

For the entries between 04/01/2025 and 12/31/2026, the **Invoice Status** field value is set to *New*.

Create the rental invoice

To create the rental invoice, follow these steps:

1. On the **Rental Agreement** page, on the action bar, select **Create Rent Invoices**.
2. In the **Invoice to Date** and **Posting Date** fields, select *07/01/2025*.
3. Select **OK**.

The sales invoice is created and opened for the customer on the rental with the invoicing period between 06/1/2025 to 07/01/2025 with the unit price of 150.

4. Close the **Sales Invoice** page.
5. Open the **Rent Invoice Buffer** page.

For the rent invoice buffer entries between 06/01/2025 and 07/01/2025, the **Invoice Status** field value is set to *In Progress*.

For the entries between 08/01/2025 and 12/31/2026, the **Invoice Status** field value is set to *New*.



Walkthrough: Matching purchase invoice with rent invoice buffer entries

Article • 4/23/2025 • 6 min read

We rent from our vendor 88000, Real Estate services renting a building for five years at \$1.200 per month, starting on the 1st of January 2025. At 1st of March you receive a purchase invoice for the first two months of 2025 for \$2.400

To register the rent category

1. Select the Search icon , enter **Rent Categories**, and then choose the related link.
The **Rent Categories** list page opens.
2. On the action bar, select **New**.
3. In the **Code** field, enter *BUILDING*.
4. In the **Description** field, enter *Building*.
5. In the **Type** field, select *Rent*.
6. In the **Invoice Period** field, select *Month*.
7. In the **Rent Category Account** field, select *4030020*.
8. Close the list page.

Set up the rental agreement

1. Select the Search icon , enter **Rental Agreements**, and then choose the related link.
The **Rental Agreements** list page opens.
2. On the action bar, select **New**.
3. On the **General** FastTab, in the **Description** field, enter the explanatory text.
4. In the **Starting Date** field, select *1/1/2025*.
5. In the **Ending Date** field, select *12/31/2029*.
6. In the **Source Type** field, select *Vendor*.
7. In the **Source No.** field, select *88000*.
8. On the **Rent Lines** FastTab, in the **Rent Category** field, select *TAP*.
The corresponding **Description**, **Invoice Period**, **Starting Date** and **Ending Date** field values are inherited from the **Rent Categories** page associated with the selected code, *TAP*.
9. In the **Quantity** field, enter *1*.
10. In the **Unit Price** field, enter *1.200*.



Create the invoice buffer

1. On the **Rental Agreement** page, on the action bar, select **Create Invoice Buffer**.

2. In the **Closing by Date** field, leave the value blank.

3. Select **OK**.

4. Open the **Rent Invoice Buffer** page.

The rent invoice buffer is created for the vendor 88000 with the invoicing period between 01/01/2025 to 12/31/2029 with the unit price of 1.200 along with status *New*.

Create the purchase invoice

1. Select the Search icon  , enter **Purchase Invoice**, and then choose the related link.

The **Purchase Invoice** list page opens.

2. On the action bar, select *New*.

3. In the **Vendor Name** field, enter *88000*.

4. On the action bar, select **Line > Function > Get Rental Agreement Lines**.

The **Get Rental Agreements Lines** list page opens.

5. Select the rental agreement lines for the period 1/1/2025 and 2/1/2025

6. Select **OK**.

The selected rental agreement lines are added to the purchase invoice.



Design details

Article • 7/6/2023 • 1 min read

This content contains detailed technical information about complex application features in Aptean Beverage Contract Management

Design details content is aimed at implementers, developers, and super users who need deeper insight to implement, customize, or set up the features in question.

